

ALASKA CHILDREN'S CHOIR
HANDBOOK
2009/2010



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INTRODUCTION

The Alaska Children's Choir offers girls and boys ages 5-18, from all parts of the Southcentral Alaska area, an opportunity to study and perform a comprehensive repertoire of classical, opera, and folk music in a professional atmosphere. In weekly rehearsals, these artists-in-training learn a challenging repertoire of choral music. They study music theory, harmony, vocal techniques, sight-singing, and concert etiquette. In addition to Alaska Children's Choir concerts, many members perform with other groups locally that require trained singers, such as the *Anchorage Opera*, *Alaska Chambersingers*, *Anchorage Concert Chorus*, *Valley Performing Arts*, *Anchorage Symphony* and the *Anchorage Festival of Music*.

FOUNDING

The choir was founded in 1979 by Renda Horn and Julie Baxley as the *Anchorage Girls and Boys Choir*. *Janet Stotts* took over the *Directorship of the Choir* in 1984. The name was later changed to *Anchorage Children's Choir*. In the early 1990's, as our membership grew to include members from a wider geographic area, the name *Alaska Children 's Choir* was adopted to reflect the wide area from which we draw our membership.

The Alaska Children's Choir exists to educate and train Southcentral Alaskan children in the art and technique of choral music and to perform with the highest artistic standards locally, regionally, and internationally. It is our intent to provide the highest quality instruction in singing technique and music theory, and to expose our singers to the best repertoire and the highest performance standards appropriate to their age and ability.

To the Anchorage and Matanuska Valley communities in particular, we strive to offer a performing ensemble of the highest caliber—one that can meet a wide range of community needs; from formal concert presentations to informal social and community gatherings.

We recognize that music education must be presented within the context of the whole experience of childhood. We make a sincere effort to balance the responsibilities of Choir membership with the other responsibilities and needs of our singers—yet at the same time, require enough commitment to make possible a meaningful experience with us.

Welcome to the Alaska Children's Choir! We hope you enjoy your Choir experience. Please use this book as a reference for any information you might need regarding your membership in the Choir.

ALASKA CHILDREN'S CHOIR STAFF MEMBERS

JANET STOTTS-DIRECTOR

Janet Stotts, Director, earned her Bachelor of Arts cum laude in Vocal Music Education at St. Olaf College in Northfield, Minnesota. Her graduate work in Early Childhood Music and Choral Music was done at BYU, Dominican College and with the Robert Shaw Workshop in New York. Janet has served as clinician and guest conductor for several regional, state and national events. In addition to her work with Alaska Children's Choir, Janet teaches private voice and piano lessons and conducts a preschool music program, Exploring Music in her Wasilla studio. She has served as Music director for several Valley Performing Arts productions. In 1996, Janet received a Woman of Achievement Award presented by BP Exploration and YWCA. In 1997, Janet received a Distinguished Alumna Award from St. Olaf College in Northfield, Minnesota. In 2005, the Alaska Children's Choir, under Janet's direction, was awarded a Mayor's Arts Award for Excellence in the Arts. In 2006, Janet received the Governor's Arts Award for Arts Educator as sponsored by the Alaska State Council on the Arts.

Janet is a member of several professional music organizations--National Association of Teachers of Singing, American Choral Directors Association, Alaska Keyboard Teachers Association and Music Teachers National Association.

Janet lives in Wasilla with her artist husband, Gene.

Call (907) 357-3170 - (Studio Phone). Janet may also be reached by email: acc@mtaonline.net.
The choir website is: www.alaskachildrenchoir.net.

Mailing Address:

*The Alaska Children's Choir
5160 West Beverley Lake Rd.
Wasilla, AK 99654*

Janna Preston, Accompanist

JANNA PRESTON, Accompanist, is a lifelong Alaskan and West High graduate. She earned a BA in Music from Pacific Lutheran University in Tacoma, Washington. She was the recipient of the George Fisher Scholar Athlete Award at PLU. She teaches piano in her home studio in Anchorage. She is also a freelance accompanist for instrumental and vocal students in a variety of venues. She is also the Principal Accompanist for Alaska Dance Theatre and a church musician. She and her husband, Glenn, have two grown children. Her hobbies include dog-walking, swimming, camping and spending time with family and friends.

CHOIR MANAGEMENT TEAM: KIM O'MEARA, MARG AND JACK KRUSE, PARENTS AND THE INTERNET.

Kim O'Meara (Manager in situ) brings enthusiasm and strong organizational and accounting skills to the choir management team. Kim's daughter, Amanda, has been with the Alaska Children's Choir for eight years and Kim has been an active volunteer parent. ******NOTE BENE!** **All payments and registration materials should be MAILED to Kim O'Meara, 3811 W 72nd Ct., Anchorage, AK 99502.** Kim and Marg will be working closely to keep communication flowing and chorister accounts clear among parents, managers and choristers.

Marg and Jack Kruse have a long history with the Alaska Children's Choir. In 1984 when Janet Stotts joined the directing team of the Anchorage Children's Choir, Marg and Jack's daughter, Heather, was a nine-year old singer. Marg became active selling tickets for concerts, baking and organizing bake sales and finally in the fall of 1991, Marg took on management of the Alaska Children's Choir. In 1997 Marg and Jack "retired" and moved to Massachusetts. With today's internet possibilities, Janet has invited Marg to resume helping the Children's Choir, long distance. Without a partner on the ground in Anchorage, this would not be possible.

Marg (albeit a novice webmaster) maintains the choir website: www.alaskachildrenchoir.net. Look to the website for updates on schedules, upcoming concert dates and venues, handbooks, registration forms, and answers to numerous questions you may have about past and upcoming tours or other interesting information on the choir.

Please feel free to email any of us with questions: marg@arctichost.net or marg@crocker.com, kimomeara@acsalaska.net and/or acc@mtaonline.net.

THE ALASKA CHILDREN'S CHOIR PROGRAM

Girls and boys between the ages of 5 and 18 are auditioned for acceptance into the choir by appointment with the director. At the audition, the director looks for training potential, not the degree of music skill already acquired. *There are five choirs in one:*

MINISINGERS (AGES 5 - 6) - - MN.

Choir members new to our program who are ages 5-6 usually enter the Minisingers, where they study music theory, sight-singing, ear-training, and the basics of good vocal production. This choir performs at the annual Holiday and Spring concerts, and at events that require the full choir membership. Based upon musical ability and experience, Minisingers are promoted to the Mastersingers.

MASTERSINGERS (AGES 7 - 8) - MS

Choir members new to our program who are ages 6-8 usually enter the Mastersingers, where they study music theory, sight-singing, ear-training, and the basics of good vocal production. This choir performs at the annual Holiday and Spring concerts, and at events that require the full choir membership. Based upon musical ability and experience, Mastersingers are promoted to the Chambersingers.

CHAMBERSINGERS (AGES 8 -10) - CS

Choir members who have been in the Mastersingers at least one year, and/or have the permission of the director, may enter the Chambersingers. Continued emphasis is placed on musicianship, vocal technique, and theory. Once students enter the Chambersingers, they begin to work with multiple-part songs, and sing repertoire in foreign languages. This choir performs at the annual Holiday and Spring conceits, and at events that require the full choir membership. Based upon musical ability and experience, Chambersingers may enter Jubilate.

JUBILATE (AGES 10 - 14) - JB

Choir members who have been in the Chambersingers at least one year, and have the permission of the director, may enter Jubilate. Continued emphasis is placed on musicianship, vocal technique, and theory. Jubilate members also learn to sing intermediate-level repertoire in foreign languages. This choir performs at some community concerts, at the annual Holiday and Spring concerts, and at events that require the full choir membership. The Jubilate level is designed as a level where singers who have intermediate musical ability can perform at a more advanced level than the Chambersingers offers. This level performs at nearly the level of the Touring Choir, but without touring each year.

TOURING CHOIR (AGES 10-18) - TC

Students who have been members of Jubilate for one year or more, and have the Choir Director's permission, may proceed into the Touring Choir. Touring Choir members place emphasis on musicianship and vocal technique, as well as theory. A large percentage of the Touring Choir repertoire is sung in foreign languages. Some songs are sung without accompaniment (a cappella). The Touring Choir gives frequent community performances in addition to the annual Spring and Holiday concerts. Awards won include:

- 1989 - 1st place at the 19th International Youth and Music Festival in Vienna, Austria.
- 1992 - "Senior Choir of the Year" at the Bournemouth Music Makers Festival in Bournemouth, England.
- 1994 - 2nd place at the Oskarshamn International Choral Festival in Oskarshamn, Sweden.

The commitment required for Touring Choir membership is heavy in both time and money, but builds a strong, well-rounded young adult. Acceptance into the Touring Choir is also based on the singer's social readiness. A contract of participation is required.

CAMERATA (AGES 13-18) Subset of Jubilate and Touring Choir

Singers who are high-school age and are members of Jubilate or Touring Choir may audition to be part of the Camerata. The repertoire is advanced and requires considerable skill and training and attention to ensemble singing.

CHOIR POLICY

GENERAL POLICIES

Choristers must be respectful of rehearsal areas. EXCELLENT conduct must be maintained at all times—before, during, and after rehearsals and performances. Singers must always follow the leadership of the director and staff.

CHOIR ACTIVITIES

- Annual Holiday and Spring concerts in multiple venues in Southcentral, Alaska
- Annual summer concert tour (for the Touring Choir)
- Appearances with the Anchorage Opera, Symphony Orchestra, Alaska Chambersingers, and Anchorage Concert Chorus
- Concerts in the Anchorage and Valley areas
- Fun parties for all members at each semester's close
- Participation in civic functions, such as
 - Chamber Honors the Arts,
 - Mayor's Prayer Breakfast,
 - Festival of Trees,
 - Symphony Women's League,
 - ACC Arts Fair,
 - Receptions for visiting dignitaries
- Radio and television engagements and commercials

AUDITIONS

The Choir holds auditions twice yearly. There is one opportunity in August to audition for all choir levels, and another in January for all levels except the Touring Choir. Previous music training is advantageous, but not required. Singers are tested on rhythm, pitch, basic tone quality, and potential for learning.

ACCEPTANCE

Acceptance into the Choir is always conditional for the first 30 days. We base continued membership on pitch matching ability in a group, behavior, overall musical ability, and adaptability to the choral experience. Sometimes a child will perform well at the audition, but will not perform well within a group. We will advise you of any areas of concern.

EVALUATION

You may contact the director at any time for an evaluation of your child's progress. We are always eager to discuss your child's progress with you.

'PASSING'

'Passing' is a system by which the director is able to have quality control of the singers. Each piece of repertoire is sung by each Choir member for the director. Each selection must be sung from memory and in acceptable pitch. CD's are made, each semester, specifically for assistance in memorization and passing. If a chorister does not pass each piece, he/she must schedule an appointment and re-sing

his/her repertoire. He/She must continue this process until he/she does pass. No member will be allowed to perform in any concert until he/she has passed all repertoire in the time frame dictated by the Director.

ROSTER - PHONE/EMAIL LIST - CARPOOLS

A roster, listing all choir members and their addresses and phone numbers, will be available by October and February of each year. We hope this will be helpful to you in setting up carpools. There will be forms available at the beginning of each semester to verify and update your roster information. Please return these forms promptly, so that we can publish the roster in a timely manner.

NEWSLETTERS - CALENDARS

Every week, there is a Choir newsletter, please check your **email**. A great deal of important information is covered in the weekly newsletters. We also publish a monthly calendar chronicling all rehearsals and other events happening each month. Please ensure you read these two important documents... *They are the pulse of the Choir!*

PARENT HELP - COMMITTEES

The *Parent Help Survey* (find it at the end of this book) is where we find helpers for the many tasks necessary for an organization like ours to succeed. Your child's experience with the choir is enhanced by your participation and your commitment to making it a success. We need you! "Thank you" to all of you who have filled out the survey - if you haven't already, please do so! We are always short of helpers at concert time—until our choir grows, we must require that at least one parent from each family chaperone at one of the concerts each semester! There's a job for everyone..... decorating, stage help, etc...

TIME COMMITMENTS & EXPECTATIONS

Parents should understand that choristers have music to memorize and theory homework in various degrees and at various times. The performance schedule during concert time in December and May is very challenging for Choir members and their families. Please keep your calendars close at hand and note new events and changes on your calendar.

By the middle of October, Choir members receive a CD on which we have recorded all the Holiday concert music. We do this again in February for the Spring concerts. Each Choir member should listen to this CD for at least 20 minutes daily. This CD practice is extremely important to our maintenance of excellence. Please encourage your singer to set aside at least 30 minutes each day for practice and completion of theory homework.

PERFORMANCE POLICY

MISSING A FINAL REHEARSAL BEFORE A PERFORMANCE MAKES A MEMBER INELIGIBLE TO PERFORM IN THE CONCERT UNLESS THE DIRECTOR SPECIFICALLY GIVES PERMISSION.

The chorister is responsible for arriving (dressed and ready to sing) in the proper uniform, at the correct location, at or before the call time. Uniforms should be clean, neat, ironed or steamed, and complete. Hair should be kept out of the eyes. Bobby pins and hair ties should match your hair color to make them as invisible as possible. Only clear nail polish is allowed for singers, if they should choose to wear any at all. High standards of personal hygiene and concert dress will be strictly enforced. No earrings are to be worn while in concert uniform.

Performance call and pickup times will be listed in the weekly newsletters and monthly calendars. Remember to **ALWAYS READ YOUR NEWSLETTER THOROUGHLY** and post dates and times of Choir events in a visible location.

TOURING CHOIR POLICY

The Touring Choir level is intended to build a more "well-developed" young performer in many ways. Not only do young people who perform with the Touring Choir grow in professionalism as performers, they have the opportunity on tour to grow as individuals.

Touring Choir members challenge and build their:

- Communication Skills
- Listening Skills
- Independence
- Discipline
- Teamwork
- Preparedness
- Flexibility
- Sense of Humor
- Poise
- Responsibility
- Self-confidence
- Ambition
- Stamina
- Understanding of the world around them

When choristers achieve the Touring Choir level, they are expected to be prepared, both musically and developmentally, to handle the substantial responsibilities that go along with being a Touring Choir member, including readiness to travel **without** Mom & Dad. These responsibilities begin with the twice-weekly two-hour rehearsals. There are also many more performances for the Touring Choir than for the other Choir levels. This means an even greater increase in time commitment than just double the rehearsals. (Some Touring Choir performances are paid performances, which assist in raising funds toward the Choir's tour expenses.)

On tour, choristers must do their own hand washing of laundry and ironing, and are responsible for their own personal hygiene. They get to know their own limits and how to best use their time wisely. They develop self-confidence and learn to accept and handle independence and responsibility.

Touring Choir expenses go beyond the basic tuition, uniform and music/concert fees. There is a Renaissance costume and a travel uniform (including Choir logo clothing) which are required, and, of course, the expense of Tour.

Parents wishing to travel parallel and hear concerts on Tour must **make their own travel arrangements**—keeping in mind ***that singers may not deviate from the group before the conclusion of the concert tour without specific permission from the Director. Tour in 2010 will be to Prague, Czech Republic, Vienna and Salzburg, Austria June 24 to July 4. This ten-day tour includes individual concerts and Music Celebrations International's "Mozart Festival"***.

REHEARSAL SCHEDULE & POLICY

NORMAL REHEARSAL SCHEDULE '2009 - 2010'

Tuesday/ Anch. <i>Central Lutheran 15th & Cordova</i>	Wednesday/Valley <i>5031 E. Mayflower #6 - on Mayflower Frontage Rd; just off Palmer- Wasilla Hwy</i>	Thursday /Anch <i>Central Lutheran 15th & Cordova</i>	Friday/Valley <i>5031 E. Mayflower #6 - on Mayflower Frontage Rd; just off Palmer- Wasilla Hwy</i>	Saturday * <i>Our Lady of Guadalupe Parish; 3900 Wisconsin, Anchorage</i>
<i>MN / MS / CS 4:30-6:30pm TC 6:30 - 8:30pm</i>	<i>MN / MS / CS 4:30-6:30pm TC 5:30-7:30pm</i>	<i>JB 5:30-7:30pm TC 6:30 - 8:30pm Camerata 8:30-9:00pm</i>	<i>JB 4:30-6:30pm TC 5.30 - 7:30pm Camerata 7:30-8:00pm</i>	<i>MN / MS / CS 11 am- 1 pm JB 12 noon-2 pm TC / Camerata 12 noon-3 pm</i>

* Saturday rehearsals are normally held once per month.

MISSING REHEARSALS

If for any reason, you are unable to attend a rehearsal, please telephone the Choir Voice mail at the Choir Office 907-357-3170 (Valley) & leave a message before 3:00 pm that day. You can also contact choir manager, Kim O'Meara 907-243-4099 (Anchorage).

Singers are welcome to make-up missed rehearsals by attending an additional rehearsal for their Choir level, (i.e. an *Anchorage Chambersinger* member would travel to Palmer on Wednesday; a *Valley Jubilate* member would travel to Anchorage on a Thursday, etc.)

GENERAL REHEARSAL POLICY

The Alaska Children's Choir meets once each week (Touring Choir, twice) and one Saturday of each month. *If your child misses only one rehearsal she/he misses two hours of instruction. She/he will miss music marking (which part to sing, phrasing, possible cuts, diction lessons, language study), theory, sectionals, and important announcements. Much work and progress transpires in two hours.*

Because of the Choir commitment to excellence, we request all parents endeavor to have children at all rehearsals. We strive to prepare the children to succeed. Missing rehearsals handicaps them when it comes time for "Passing" prior to each concert season. In cases where there are (for whatever reason) three or more absences in a given semester, the chorister must re-audition immediately to remain eligible for choir membership.

REHEARSAL ARRIVAL & DEPARTURE POLICY

It is very important that Choir members arrive punctually. However, do not arrive more than 15 minutes prior to the scheduled rehearsal time. Always sign the singers in and out on the roster. It is very important that each Choir member is safely off the premises within 15 minutes following the rehearsal. We will never leave a child unattended. Singers must wait inside the building until a parent or guardian arrives.

FINANCIAL INFORMATION & FEE SCHEDULE***

FEE SCHEDULE 2009 – 2010 for the First Child (Highest Choir Level) in a Family

<i>Choir Level</i>	<i>Semester Tuition</i>	<i>Single Payment (5% discount)</i>	<i>Installments (3 payments)</i>	<i>Music Fee</i>	<i>Concert Fee</i>
MNMSCS	\$440.00	\$458.00 (Includes Music Fee)	1. \$180.00 (Inc. Music Fee) 2. \$150.00 3. \$150.00	40.00	75.00
JB	\$440.00	\$468 (Includes Music Fee)	1. \$190.00 (Inc. Music Fee) 2. \$150.00 3. \$150.00	50.00	75.00
TC	\$560.00	\$582.00 (Includes Music Fee)	1. \$237.00 (Inc. Music Fee) 2. \$187.00 3. \$186.00	50.00	75.00

FEE SCHEDULE 2009 – 2010 for each additional child in a Family

<i>Choir Level</i>	<i>Semester Tuition</i>	<i>Single Payment (5% discount)</i>	<i>Installments (3 payments)</i>	<i>Music Fee</i>	<i>Concert Fee</i>
MNMSCS	\$396.00	\$414.00 (Includes Music Fee)	1. \$166.00 (Inc. Music Fee) 2. \$135.00 3. \$135.00	40.00	75.00
JB	\$396.00	\$424.00 (Includes Music Fee)	1. \$176.00 (Inc. Music Fee) 2. \$135.00 3. \$135.00	50.00	75.00
TC	\$504.00	\$529.00 (Includes Music Fee)	1. \$218.00 (Inc. Music Fee) 2. \$168.00 3. \$168.00	50.00	75.00

* *Music Fee* is due with first Tuition Payment.

*****Concert Fee*** is due with Ticket Order (November & April)

DUE DATES & LATE FEES

******NOTE BENE!** All payments and registration materials should be MAILED to Kim O'Meara, 3811 W 72nd Ct., Anchorage, AK 99502, or hand delivered to Kim at Anchorage rehearsals. All installment payments must be received by Kim by the first rehearsal

of the first three months of each semester*. To take advantage of the discounted 'single payment' tuition rate, the **full amount must be received by Kim by the 2nd week** of the first month of each semester. Kim will log in checks to track those eligible for the 5% discount.

* Payments not received by these due dates will be assessed a late fee of \$10.00.

'SEMESTER' DEFINITION

Semester I: August 24, 2009 – December 19, 2009

Semester II: January 5, 2009 — May 14, 2010

TC Mandatory tour preparation rehearsals in June – TBA

MUSIC FEE

The music fee is charged to cover the expense of purchasing sheet music for each singer, related copying charges, and the production of practice CD's. The music fee is due with the first tuition payment of each semester.

CONCERT FEE

The Concert Fee is designed to allow us to budget the concerts. Each Choir Member commits to buy \$75 worth of concert tickets. For families with more than two children in choir, you are required to purchase \$150 worth of concert tickets. You may then give them away or sell them, at your own choice. Touring choir members may sell additional tickets for credit toward tour (at 75% for each ticket sold beyond the first \$75 worth).

PAYMENT OPTIONS

You may make checks payable to the Alaska Children's Choir (or simply 'ACC') for all Choir-related expenses. PLEASE use separate checks for tuition/music fee; clothing; tickets; and tour. Please indicate in the memo area of your check your child's name and how you want the money allocated. Kim will email statements at least twice each semester (mid-semester and end) showing your account status. Please feel free to email with questions about your account at any time kim@acsalaska.net. Sorry, we do not accept credit cards.

UNIFORM INFORMATION

MINISINGERS, MASTERSINGERS & CHAMBERSINGERS

Girls' uniform consists of the following pieces:

Full-length formal dress (ordered through Choir) (hemmed to 1" off the floor w/ shoes on)

Please refer to the "Hemming Directions" at the back of this book.

Half slip (white)

Nude tights (no patterns, please)

Black flat 'Mary Jane-style' leather dress shoes with straps (available at Nordstrom) ***Be sure to have your singer wear her Choir shoes when measurements are taken!***

Please do not purchase suede or patent leather shoes!

Boys wear the following uniform:

Four piece formalwear ordered through choir consisting of

Black tuxedo pants

White shirt

Claret cummerbund and bow tie

Black oxford style tie shoes (not patent leather)

Black socks

JUBILATE and TOURING CHOIR

The Jubilate and Touring Choir **girls'** uniform consists of the following pieces:

Full-length formal dress (ordered through Choir) (hemmed 1" off the floor w/ shoes on)

Please refer to the "Hemming Directions" at the back of this book.

Half slip (white)

Nude pantyhose (no patterns, please)

Plain black leather dress shoes - heel no higher than 1"(available at Nordstrom) ***Be sure to have your singer wear her Choir shoes when measurements are taken!*** Please do not purchase suede or patent leather shoes!

Necklace and bracelet (purchased through choir)

Jubilate and Touring Choir **boys** wear the following uniform:

Tuxedo (ordered through Choir) consisting of:

Black jacket

Black pants

White shirt

Claret bow tie and cummerbund

Black oxford style tie shoes (no patent leather)

Black socks

CASUAL UNIFORM INFORMATION

ALL CHOIR LEVELS

All choir members are required to purchase a casual performance uniform. This uniform, of pieces from our line of logo clothing, consists of the following:

Red polo shirt with white Choir logo (order through the choir)
White sweatshirt with red Choir logo (currently through the choir only)
Boys: Black Pleated Chinos (Lands End School Uniform Catalogue)
Girls: Black Chinos (Lands End School Uniform Catalogue for youth; or other NON-jeans, NON-leggings cotton slacks from Lands End with belt loops. NO skin-tight pant-legs.)
Black leather belt (Lands End School Uniform Catalogue)
White fold-over socks (plain – NO ankle socks)
Clean, plain white (absolutely no colors) TIE walking/tennis shoes — canvas or leather

This casual uniform is worn for concert tours to area schools and other less formal performances. All Choir logo items are currently available via the 'Logo Clothing Order Form'. Judy Mayfield has volunteered to oversee our logo clothing inventory and sales. When ordering from Lands End, use the preferred school number (9000-6212-6). Any Lands End items may be ordered with the choir logo on them. Members are encouraged to wear Choir logo items outside of Choir events.

Also currently available:

White polo with red Choir logo
White polo with Choir loon logo
Blue polo with white Choir logo
Black sweatshirt with Choir loon logo
Red nylon windbreaker with white Choir logo
Red Fleece vest with white Choir logo
Garment Bags with Choir logo

UNIFORM INSPECTIONS

In order to perform in any concert, each singer's uniform must pass an inspection. This inspection is very important to insure that all uniforms look alike and conform to our uniform guidelines. The inspections are held at rehearsal, eight weeks before the first concert of the semester (Fall = September __; Spring = February __), and again, two weeks before the first concert of a semester (Fall = November 22nd; Spring = April 25th). The first inspection of a semester is to allow those who already have a uniform, determine whether it is going to be large enough to use another semester, or whether it should be sold and a new uniform ordered. All new uniforms (for both new members and returning members who have outgrown their uniform) will be ordered within a week of this first uniform inspection. Two weeks before the concert will be a final dress uniform inspection, at which time, if a uniform does not pass inspection, you must make the required changes and schedule an appointment for re-inspection, or your child will not be eligible to perform. Uniform inspection checklists are at the end of this handbook.

MAKEUP INFORMATION

Because stage lighting 'washes out' the color in a performers face, we require all our choristers to wear makeup for each concert. Makeup is applied to all singers by chaperones before each concert. This is to ensure uniform color and placement on each face. We take great care to apply makeup in a sanitary manner. Choir members who desire their own makeup must purchase the colors we use:

- **Blush (all singers):** Clinique 'Iced Lotus'
- **Girls' Lipstick:** Clinique 'Angel Red' or 'Vintage Wine'
- **Boys' Lipstick:** Clinique 'Honey Gloss'

We recommend each Touring Choir member have his or her own makeup. Please label makeup with your child's name on each container. *Available at Nordstrom 's or Gottschalk's.*

HAIR, NAIL POLISH, ACCESSORIES, & UNIFORM PREPARATION

Singers with long hair (girls and boys) must keep their hair out of the eyes, and off the shoulders and face. If hair accessories are necessary, they must match the hair color to make them as invisible as possible. Only **clear** nail polish is allowed for singers, if they should choose to wear any at all. High standards of personal hygiene and concert dress will be strictly enforced. No earrings, watches, or non-uniform accessories are to be worn while in concert uniform. Choir uniforms should look neat both up close and from a distance. We ask that you inspect your uniform before each performance. Please mend any torn hems or seams. If your uniform is wrinkled, please iron or steam it. Only with your help can we insure a professional stage presence for our choristers.

UNIFORM WEAR

These concert uniforms provide instant recognition that a singer is a member of the Alaska Children's Choir. We ask that you do not wear the *concert* uniforms outside of Choir activities. Anyone, member or non-member, is welcome to purchase and wear our logo clothing, such as polo shirts, sweatshirts, and windbreaker. These items are available through the choir.

UNIFORM LAUNDERING

Choir uniforms may be laundered according to the following guidelines:

- The girls' formal dresses can be hand-washed or machine-washed in the 'delicate' cycle. However, dry-cleaning is recommended to extend the service life of the garment.
- The boys' blazers, trousers and vests must be dry-cleaned.

PRELIMINARY SCHEDULE & CALENDAR INFORMATION

This page lists the schedule for the 2009-2010 Choir season as we know it. This is subject to change. Watch your newsletters for changes and additional information. This will be emailed *and* put on the website.

A monthly calendar is published to the web each semester, which includes the normal rehearsal schedule and any additional commitments for the month.

PRELIMINARY 2009-2010 SCHEDULE

August 24: Fall Semester begins--modified rehearsal schedule:

Tuesday, August 25, Central Lutheran Church, 15th and Cordova, Anchorage
4:30-6 p.m. MINISINGERS, MASTERSINGERS, CHAMBERSINGERS,
JUBILATE AND TOURING CHOIR

Wednesday, August 26, United Protestant Church, 713 S. Denali, Palmer
4:30-6 p.m. MINISINGERS, MASTERSINGERS, CHAMBERSINGERS,
JUBILATE AND TOURING CHOIR

August 29: Alaska State Fair, Colony Theatre, 6:00-7:00 p.m. Casual Uniform/Costume for Music Theatre Participants—call time 5 p.m.

REHEARSAL SCHEDULE FOR WEEK OF AUGUST 31:

Tuesday, September 1: Central Lutheran Church, 15th and Cordova, Anchorage
4:30-6:00 p.m. MINISINGERS, MASTERSINGERS, CHAMBERSINGERS,

Wednesday, September 2: ACC Studio, 5031 E. Mayflower, Wasilla
4:30-6:00 p.m. MINISINGERS, MASTERSINGERS, CHAMBERSINGERS,

Thursday, September 3: Central Lutheran Church, 15th and Cordova, Anchorage
4:30-6:00 p.m. JUBILATE, TOURING CHOIR

Friday, September 4: United Protestant Church, 713 S. Denali, Palmer
4:30-6:00 p.m. JUBILATE, TOURING CHOIR

REHEARSAL SCHEDULE FOR WEEK OF SEPTEMBER 8:

Tuesday, September 8: Central Lutheran Church, 15th and Cordova, Anchorage
4:30-6:00 p.m. MINISINGERS, MASTERSINGERS, CHAMBERISNGERS

Wednesday, September 9: ACC Studio, 5031 E. Mayflower, Wasilla
4:30-6:00 p.m. MINISINGERS, MASTERSINGERS, CHAMBERSINGERS

Thursday, September 10: Central Lutheran Church, 15th and Cordova, Anchorage
4:30-6:00 p.m. JUBILATE, TOURING CHOIR

Friday, September 11: United Protestant Church, 713 S. Denali, Palmer
4:30-6:00 p.m. JUBILATE, TOURING CHOIR

**SEMESTER SCHEDULE FOR REHEARSALS Fall semester, August 24-December 19, 2009
Spring semester, January 4-May 15, 2010 (Touring Choir continues until tour.)**

Minisingers, Mastersingers, Chambersingers, Jubilate attend one rehearsal per week Touring Choir attends two rehearsals per week

REGULAR REHEARSAL SCHEDULE RESUMES THE WEEK OF SEPTEMBER 14

Tuesdays--Anchorage, Central Lutheran, 15th & Cordova

4:30-6:30 p.m. Minisingers, Mastersingers, Chambersingers
6:30-8:30 p.m. Touring Choir

Wednesdays--Wasilla, ACC Studio, 5031 E. Mayflower Lane, #5

4:30-6:30 p.m. Minisingers, Mastersingers, Chambersingers
5:30-7:30 p.m. Touring Choir

Thursdays--Anchorage, Central Lutheran, 15th & Cordova

5:30 -7:30 p.m. Jubilate
6:30 -8:30 p.m. Touring Choir 8:30-9:00 p.m. Camerata

Fridays—Palmer, United Protestant Church, 713 S. Denali

4:30-6:30 p.m. Jubilate
5:30-7:30 p.m. Touring Choir
7:30-8:00 p.m. Camerata

The Camerata is a subset of singers from the Jubilate and Touring Choir groups (at least 12 years of age). An additional audition will be required for entrance into this elite group of singers.

The Saturday rehearsals for the season will be held at Our Lady of Guadalupe Parish, 3900 Wisconsin St., Anchorage. These monthly rehearsals are VERY IMPORTANT--it's the only time we are able to rehearse all the singers together! The Saturday rehearsals for the 2009-2010 season are: September 26, October 24, November 7, November 21, January 20, February 20, March 20, April 17.

SATURDAY REHEARSALS--OUR LADY OF GUADALUPE PARISH, 3900 WISCONSIN, ANCHORAGE

Minisingers, Mastersingers, Chambersingers 11 a.m. -1 p.m.

Jubilate 12 noon -2 p.m.

Touring Choir/Camerata 12 noon -3 p.m.

September 26 (Parent Meeting--Uniform Ordering--bring in used uniforms)

October 24

November 7

November 21 (Uniform Inspections)

ACC Handbook 2009-2010

January 23

February 20

March 20

April 17 (Uniform Inspections)

PRELIMINARY ACC CONCERT SCHEDULE for 2009-2010:

August 29: Alaska State Fair, Colony Theatre, 6:00-7:00 p.m. Casual Uniform/Costume for Music Theatre Participants—call time 5 p.m.

December 2: Valley School Tour, All Valley ACC Members, Casual Uniform, Schedule TBA

December 4: Dress Rehearsal for Palmer Holiday concert, St. John Lutheran, Palmer, Concert Uniform

December 6: Holiday concert at St. John Lutheran Church, 3:00 p.m., Sunday afternoon Concert Uniform

December 8: Anchorage School Tour, All Anchorage ACC Members, Schedule TBA, Casual Uniform

December 13: Anchorage Museum at Rasmuson Center, 2:00 p.m., Concert Uniform

December 18: Dress Rehearsal for Anchorage Holiday concert, Our Lady of Guadalupe Church, Anchorage, Concert Uniform

December 19: Holiday concert at Our Lady of Guadalupe Church, Anchorage, Concert Uniform

January 10: All Saints Episcopal Church, 8th/F, Anchorage, TC Members, Epiphany Service, 10:30 a.m.-12 noon, Concert uniform

May 4: Anchorage School Tour, All Anchorage ACC Members, Casual Uniform, Schedule/ Venue TBD

May 5: Valley School Tour, All Valley ACC Members, Casual Uniform, Schedule/Venue TBD

May 7: Dress Rehearsal for Spring Concert, All ACC Members, Concert Uniform, St. John Lutheran Church, Palmer, 4-8 p.m.

May 8: Spring Concert, All ACC Members, Concert Uniform, St. John Lutheran Church, Palmer, 7 p.m.
Call time for singers 5:30 p.m., Call time for chaperones 5:00 p.m.

May 13: Dress Rehearsal for Spring Concert, All ACC Members, Concert Uniform, Our Lady of Guadalupe Parish, Anchorage, 4-8 p.m.

May 14: Spring Concert, All ACC Members, Concert Uniform, Our Lady of Guadalupe Parish, Anchorage, 7 p.m.
Call time for singers 5:30 p.m., Call time for chaperones 5:00 p.m.

Schedule subject to **changes & additions.** **Please read your newsletters and calendars!**

ALASKA CHILDREN'S CHOIR CHAPERONE GUIDELINES

Chaperone Responsibilities

Children are assigned to dressing rooms by level and lineup order. Chaperones will have a list of children in their room, and their assigned lineup order. Absent children (not present 15 min. after call time) should be reported to the chaperone coordinator: Chaperones must stay with their assigned children in the room until they are called to line up. Children must stay in their assigned room until called. Where no restrooms are available in the rooms, younger children may need to be escorted to restrooms, and older children sent in groups. Chaperones assist children in lining up, remain with them while waiting, and escort them between dressing rooms and the stage entrance. Chaperones are not to be on stage unless requested. Our program requires various levels to exit and enter stage, to line up again, go back to their rooms, or, under some circumstances, watch the performance from designated areas. Chaperones will be provided with copies of the concert program so they can keep track of the schedule.

All Minisingers, Mastersingers, and Chambersingers must be signed in and out, on the loading dock, by the parent or guardian who is transporting them. Jubilate and Touring Choir members may sign for themselves. The sign-in table is located in the loading dock.

Chaperones may be asked to assist in applying makeup. Chaperones should review uniforms and assist with straightening ties and belts and checking hose, shoes and hems. Please reference uniform checklists when inspecting uniforms.

Alaska Children's Choir members are NOT allowed to use the vending machines at any time. After each night's performance, dressing rooms are to be cleaned up, and trash bins placed outside the door.

Behavior and Discipline

Children are expected to walk, speak in quiet voices, be courteous, and cooperate with chaperones and other adults assisting with the production. Children who are both excited and tired do occasionally cause discipline problems. Ideally, chaperones should be able to resolve most problems with a gentle reminder. If disruptive behavior persists, take the problem to the chaperone coordinator. Do not go to Janet directly. If necessary, the chaperone coordinator will call in Janet, if available. **No one except Janet may remove a child from the performance.**

Illness

A child who is too ill to perform should be taken to the chaperone coordinator. If at all possible, sick children will be kept in a quiet, supervised area until they can be picked up. Do not give any child medicine unless it was brought by the child, in its original container. This includes Tylenol, aspirin, cough drops, and other nonprescription medicine.

A Few Words of Advice

Wear comfortable shoes and clothes.

Carry a small supply of useful things: safety pins, Band-Aids, scissors, needle and thread (white and black), etc. The chaperone coordinator will have these supplies, but you may be running out of time. Take a few simple activities along - card games or the like. Children will be asked to bring their own books and games, but something extra is often handy. Chaperones who are assigned to rooms with younger children should expect to take an active role in keeping the children occupied. You will

need to make baby-sitting arrangements for your own children who are not in choir. They cannot be brought along while you are chaperoning, nor may they come backstage at intermission. The policy of the Alaska Center of the Performing Arts is particularly strict, and the choir is accountable to Security for each person allowed backstage. All non-choir members must have an Alaska Children's Choir backstage pass. These will be provided only to persons on a choir-approved manifest list.

Remember, these children have worked very hard to get ready for the performance, and they want very much to perform. Help them do it, but remember - it is THEIR performance!

ACC PARENT VOLUNTEER SURVEY 2009-2010

The Choir's success depends on your help!

Please indicate areas in which you are willing to assist:

- Chaperone Coordinator(s):
- Chaperone (*Please note: until our choir grows more, we must require that one parent from every family sign up to chaperone at one concert per semester minimum!*)
- Handle ticket sales
- Contact media for publicity
- Bake for Bake Sales (
- Work at Bake Sales
- Work as a Stagehand
- Uniforms--ordering and/or inspections
- Organize Fundraisers (*Fundraisers' content and timing are to be cleared by the management team to prevent having more than one going on at a time.*)
- Stage Decoration
- Arrange School Tours
- Drive for School Tours
- Artwork (original designs for use in programs/posters)
- Lobby sales at concerts
- Marketing of CD's

Parents' name(s)? _____

Child(ren)'s last name(s), if different from yours? _____

Day Phone: _____ Eve Phone: _____

Cell Phone #(s): _____ Email Address: _____

*Thank you for completing the
Parent Help Survey! Many Hands really do make light work!*

THE ALASKA CHILDREN'S CHOIR

MEMBERSHIP AGREEMENT 2009/2010

As a member of the Alaska Children's Choir, I agree to:

- be prompt to all rehearsals and performances
- be adequately prepared for rehearsals by learning the assigned music and by bringing my music binder and pencil
- notify the Choir office in advance if it is necessary to miss a rehearsal or be late for any reason
- conduct myself during rehearsals, performances and other activities in a manner such that I add to, and not detract from, the successful completion of the task and the enjoyment of the occasion by others
- obey any and all specific behavior rules established, temporarily or permanently, by the Director and/or staff
- Wear proper Choir uniform to all concerts and performances

Touring Choir members:

I understand that by joining Touring Choir, I have a contract to fulfill all obligations for the 2009/2010 Choir year, including any and all scheduled performances and the concert tour at the end of the year.

As the parent/guardian of an **Alaska Children's Choir** member, I agree to:

- make sure that my singer arrives promptly for rehearsals and performances and is adequately prepared for such
- pick up, or arrange for transportation of singer promptly at the end of rehearsal or performance. I understand that the Alaska Children's choir cannot be responsible for singers more than 15 minutes past the end of rehearsal.
- notify the Choir office in advance if it is necessary for my child to miss a rehearsal, or be late for any reason
- notify the Director, in writing, as for in advance as possible, if my singer cannot attend a concert
- volunteer my time as appropriate to help with the overall function of the Choir and enhance my singer's experience in the group. Each family is expected to chaperone at least once per semester for dress rehearsals, concerts or school concert tours -check with my singer regarding newsletters and other correspondence from the Choir and make myself aware of the information in the Choir handbook -make sure my singer's uniform fits properly, is clean, pressed and complete for all performances

I also understand that the Choir assumes these responsibilities:

- to provide for the musical training of my singer, in accordance with the goals and purposes of the Choir
- to notify me in advance of any changes in the rehearsal or performance schedule
- to be available to respond to my questions regarding the progress of my singer

Signature of Parent/Guardian

Signature of Choir member

Date

ALASKA CHILDREN'S CHOIR GENERAL CONSENT FORM 2009/2010

Date: _____

To: Alaska Children's Choir
Janet Stotts, Director
All Staff of the Alaska Children's Choir

Choir member's Full Name: _____

Birth date: _____ Choir Level: _____

I have familiarized myself with the general activities, functions and policies of the Alaska Children's choir. Recognizing the educational and music values of the Choir's activities, I will assist my child in planning his/her schedule intelligently and in maintaining a satisfactory scholastic record at school. I will confer with his/her school administrators whenever he/she may need to be excused from school because of a Choir engagement. I will assure that notification is given to the Director whenever my child needs to be absent from or late to rehearsals and/or performances because of illness or other circumstances.

I understand that Choir uniforms may not be worn outside of Choir engagements without specific approval from the Director. It is my understanding that the Alaska Children's Choir takes reasonable steps to provide adequate supervision and care of my child at rehearsals, performances and other events. However, I assume full responsibility for my child's welfare. I release the Alaska Children's Choir, its Director, staff, agents and subcontractors from any liability that may be incurred in connection with my child's activities with the Choir.

I agree to pay the semester tuition as outlined in the Choir handbook. I will pay tuition:

_____ in full

_____ in three payments

Parent/Guardian Signature _____

Address _____

Phone _____

Email address: _____

**ALASKA CHILDREN'S CHOIR
GENERAL MEDICAL CONSENT 2009/2010**

Singer's Name _____ Birth date _____

Family Physician _____

Medical Problems

Medications: _____

Allergies _____

I/We, the undersigned parents or guardians of _____, a minor, do hereby authorize the staff of the Alaska Children's Choir, in whose care the minor has been entrusted while participating in activities of the Choir in and about the State of Alaska or while on tour to other regions outside the State of Alaska, to consent to any and all medical treatment or procedures necessary in case of injury or illness while with the Choir. Such treatment may include, but is not limited to, anesthesia, x-ray, and medical or dental procedures as shall be in the best judgment of the attending physician or dentist.

Parents' or Legal Guardians' names:

Mother: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Father: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Medical Insurance Company Name: _____

Insured _____ Group # _____ Policy # _____

Emergency Contact : _____ Phone: _____

Emergency Contact: _____ Phone: _____

Please have both parents sign, if possible: Father (or legal Guardian) _____

Mother (or legal Guardian) _____

Date: _____

ALASKA CHILDREN'S CHOIR ROSTER INFORMATION 2000/2010

Singer's Full Name: _____

Singer's Birth Date: _____ Grade in School: _____

Singer's Choir Level: _____

Singer's Rehearsal Group: _____ (Anchorage or Valley)

Home Phone Number: _____

Mailing Address: _____

Email Address: _____

Mother's Name: _____

Mother's Work Phone: _____ Cell Phone: _____

Father's Name: _____

Father's Work Phone: _____ Cell Phone: _____

Does your child have the formal dress uniform? _____

What size? _____ (be sure to make clear whether it is a youth size or an adult size)

Are you interested in selling this used uniform (assuming it is in good shape)?

Alaska Children's Choir Girls' Dress Uniform Order Form

To order your child's concert uniform follow these steps!

1. Measure your daughter and note the measurement in the appropriate box below:

Bust	Waist	Hips

Measurement Guidelines:

- Measure around the fullest part of bust over bra.
- Measure around the smallest part of natural waist.
- Measure around fullest part of hips.

2. Compare your daughter's measurements to the charts below. Find the required size and fill in the boxes below the grid.

Girls : JB / TC (Women)

Order size	0	2	4	6	8	10	12	14	16	18	20	22	24
Bust	30	32	34	35	36	38	39	40	41	43	45	47	49
Waist	22	24	26	27	28	30	32	34	35	37	39	41	43
Hips	32	34	36	37	38	40	42	43	44	46	48	50	52
Length	40.5	41	41	41.5	41.5	42	42	43	43	43.5	43.5	44	44

GIRLS : MN / MS / CS (Youth)

Order size	7	8	10	12	14	8.5	10.5	12.5	14.5	16.5
Bust	26	27	28.5	30	31	30	31.5	33	34.5	36
Waist	22	23	24.5	26	27.5	28	29	30	31	32
Hips	27	28	30	32	34	33	34.5	36	37.5	39
Length	36	36.5	37	38	38.5	38	38.5	39	40	40.5

Name: _____

Choir Level: _____ Anchorage or Valley?

Dress Price (All levels) \$74 Size Needed: _____ (Be clear if it is youth or women's)

Necklace (JB / TC ONLY) \$20

Please be sure to indicate if your daughter needs a YOUTH size !!!

Tall sizes also available if you need more length - add \$3.00 and be sure to indicate "Tall".

Hemming Guidelines

Dresses are to be hemmed to hang 1" from the floor. In order to accomplish this successfully, please review these notes.

1. The dress as hemmed by the factory cannot be assumed to be straight. Please measure and mark the hem around the entire length of the hem before cutting.
2. Have your singer wear her approved concert shoes when the dress is measured for the hem.
3. Take care not to pull the dress down when placing pins.
4. After the hem has been marked, measure again allowing the dress to fall freely. It may be helpful to have the child stand on a table or stool while marking the hem. This will allow the dress to hang freely and be marked more accurately.
5. After the hem has been marked, cut the excess fabric leaving 2-3" for the hem.
6. Iron the hem and have your singer put the dress back on. At this point the hem can be corrected as needed. Again, measure around the entire hem line.
7. The hem should be secured by a blind stitch. A machine hem through all layers is not acceptable.

Alaska Children's Choir Boys' Dress Uniform Order Form

Complete Uniforms:

- 4-Piece Ensemble (complete uniform for MN/MS/CS) \$52.00
- 5-Piece Tuxedo Ensemble (Complete JB/TC) \$115.00

Purchase items separately:

- Bowtie: \$ 3.00
- Cumberbund: \$ 7.00
- Tuxedo Shirt \$15.00
- Tuxedo Pant, Adjustable Pleated \$27.00
- Notch Lapel Tuxedo Coat (JB/TC only) \$63.00

Indicate Sizes:

- Bowtie: Regular Youth
- Cumberbund: Regular (27"-44") Youth (18"-28")
- Shirt Size: _____ Sleeve Length: _____
- Pant Size (waist): _____
- Jacket (JB/TC, only) Size: _____

Boy's Shirt: All Levels

Boy's Sizes:

Men's Sizes:

	BXS	BS	BM	BL	XS	S	M
Age	3-4	6-8	10-12	14-16			
Neck	10-10.5	11-11.5	12-12.5	13-13.5	13-13.5	14-14.5	15-15.5
Chest	21-23	24-27	28-30	31-34			
Sleeve	19.5	23.5	27.5	31.5	30-33	30-37	30-39

Shirt size is determined by neck and sleeve measurement. Sleeve Length: With arm at side, place tape at center of back of neck. Measure over TOP of shoulder down to the bend of the wrist.

Boy's Jacket: Jubilate and Touring Choir

Order size	8	10	12	14	16	18	Men's Sizes	X S	X	M
Chest Size	29	30	31	32	33	34		34	37	41

Chest: For Jacket, measure loosely around the body and arms at the chest, and deduct 7" for the correct size.

Logo Clothing Order Form

Please note: All members will be required to purchase one each of the red polo and the white sweatshirt. These are part of the performance uniform.

RED POLO

Red polo w/ white logo

Youth sizes (\$20)	Adult sizes (\$25)
_____ Extra small	_____ Small
_____ Small	_____ Medium
_____ Medium	_____ Large
_____ Large	_____ Extra Large
	_____ Extra Extra
	_____ Large (\$28)

Blue polo, White polo with red logo and White polo with Loon logo also available at above prices for Touring Choir

SWEATSHIRTS

White w/ red logo

Youth sizes (\$18)	Adult sizes (\$22)
_____ Extra small	_____ Small
_____ Small	_____ Medium
_____ Medium	_____ Large
_____ Large	_____ Extra Large
	_____ Extra Extra
	_____ Large (\$25)

GARMENT BAGS

_____ GIRLS (\$35) _____ BOYS (\$30)

MEMBER INFORMATION:

NAME: _____ CHOIR LEVEL: _____
PHONE NO.: _____ ORDER TOTAL: _____

MINISINGERS, MASTERSINGERS & CHAMBERSINGERS

CONCERT UNIFORM CHECKLIST

Choir Member's Name: _____

Girls Uniform-

Uniform Piece	Check?	Comments
Dress: Black/red Gavotta Formal gown <i>Hem</i> : full-length (1" from floor with shoes on)		
Undergarments. Half slip - white		
Shoes: Mary Jane-style, black flats with straps. No suede/patent leather		
Hose: Nude pantyhose / tights		

Boy's Uniform-

Uniform Piece	Check?	Comments
Pants: Black dress slacks (ordered through choir) <i>Hem</i> : 1" off the floor measuring at the heel of the shoe		
Shirt: White dress shirt (ordered through choir) Cuff should cover wrist		
Claret cummerbund (ordered through choir)		
Claret bow tie (ordered through choir)		
Shoes: Black leather dress shoes Lace-up, Oxford-style		
Other: Black socks Black belt		

JUBILATE & TOURING CHOIR CONCERT UNIFORM CHECKLIST

Choir Member's Name: _____

Girls' Uniform-

Uniform Piece	Check?	Comments
Dress: Black/Claret Gavotta (ordered through choir) Formal gown <i>Hem:</i> full-length (1" from floor with shoes on)		
Undergarments. Half slip - white.		
Shoes: Black leather dress shoes – plain, low pumps preferred (NOT MORE THAN 1")		
Hose: Nude pantyhose or knee-highs (no patterns)		
Floral trellis necklace and bracelet (ordered through choir) – bracelet worn on right wrist		

Boy's Uniform

Uniform Piece	Check?	Comments
Tuxedo Pants: (Ordered through choir) <i>Hem:</i> 1" off the floor measuring at the heel of the shoe		
Shirt: White dress shirt (ordered through choir) Cuff should cover wrist		
Tuxedo Jacket: Black (Southeastern Apparel) Sleeves to wrist, body of jacket should cover		
Claret cummerbund and bow tie (ordered through choir)		
Shoes: Black leather dress shoes Lace-up, Oxford-style		
Other: Black socks		