

ALASKA CHILDREN'S CHOIR
HANDBOOK
2007/2008



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INTRODUCTION

The Alaska Children's Choir offers girls and boys ages 5-18, from all parts of the Southcentral Alaska area, an opportunity to study and perform a comprehensive repertoire of classical, opera, and folk music in a professional atmosphere. In weekly rehearsals, these artists-in-training learn a challenging repertoire of choral music. They study music theory, harmony, vocal techniques, sight-singing, and concert etiquette. In addition to Alaska Children's Choir concerts, many members perform with other groups locally that require trained singers, such as the *Anchorage Opera*, *Alaska Chamber singers*, *Anchorage Community Theater*, *Valley Performing Arts*, *Anchorage Symphony*, and the *Anchorage Festival of Music*.

FOUNDING

The choir was founded in 1979 by Renda Horn and Julie Baxley as the *Anchorage Girls and Boys Choir*. *Janet Stotts* took over the *Directorship of the Choir* in 1984. The name was later changed to *Anchorage Children's Choir*. In the early 1990's, as our membership grew to include members from a wider geographic area, the name *Alaska Children 's Choir* was adopted to reflect the wide area from which we draw our membership.

The Alaska Children's Choir exists to educate and train Southcentral Alaskan children in the art and technique of choral music and to perform with the highest artistic standards locally, regionally, and internationally. It is our intent to provide the highest quality instruction in singing technique and music theory, and to expose our singers to the best repertoire and the highest performance standards appropriate to their age and ability.

To the Anchorage and Matanuska Valley communities in particular, we strive to offer a performing ensemble of the highest caliber—one that can meet a wide range of community needs; from formal concert presentations to informal social and community gatherings.

We recognize that music education must be presented within the context of the whole experience of childhood. We make a sincere effort to balance the responsibilities of Choir membership with the other responsibilities and needs of our singers—yet at the same time, require enough commitment to make possible a meaningful experience with us.

Welcome to the Alaska Children's Choir! We hope you enjoy your Choir experience.

Please use this book as a reference for any information you might need regarding your membership in the Choir.

ALASKA CHILDREN'S CHOIR STAFF MEMBERS

JANET STOTTS-DIRECTOR

Janet Stotts, Director, earned her Bachelor of Arts cum laude in Vocal Music Education at St. Olaf College in Northfield, Minnesota. Her graduate work in Early Childhood Music and Choral Music was done at BYU, Dominican College and with the Robert Shaw Workshop in New York. Janet has served as clinician and guest conductor for several regional, state and national events. In addition to her work with Alaska Children's Choir, Janet teaches private voice and piano lessons and conducts a preschool music program, Exploring Music in her Wasilla studio. She has served as Music director for several Valley Performing Arts productions. In 1996, Janet received a Woman of Achievement Award presented by BP Exploration and YWCA. In 1997, Janet received a Distinguished Alumna Award from St. Olaf College in Northfield, Minnesota. In 2005, the Alaska Children's Choir, under Janet's direction, was awarded a Mayor's Arts Award for Excellence in the Arts. In 2006, Janet received the Governor's Arts Award for Arts Educator as sponsored by the Alaska State Council on the Arts.

Janet is a member of several professional music organizations--National Association of Teachers of Singing, American Choral Directors Association, Alaska Keyboard Teachers Association and Music Teachers National Association.

Janet lives in Wasilla with her artist husband, Gene.

Call (907) 357-3170 - (Studio Phone). Janet may also be reached by email: acc@mtaonline.net.
The choir website is: www.alaskachildrenchoir.net.

Mailing Address:

*The Alaska Children's Choir
5160 West Beverley Lake Rd.
Wasilla, AK 99654*

Janna Preston, Accompanist

JANNA PRESTON, Accompanist is a lifelong Alaskan and West High graduate. She earned a BA in Music from Pacific Lutheran University in Tacoma, Washington. She was the recipient of the George Fisher Scholar Athlete Award at PLU. She teaches piano in her home studio in Anchorage. She is also a freelance accompanist for instrumental and vocal students in a variety of venues. She is also the Principal Accompanist for Alaska Dance Theatre and a church musician. She and her husband, Glenn, have two grown children. Her hobbies include dog-walking, swimming, camping and spending time with family and friends.

CHOIR MANAGEMENT TEAM: SHERRY SIMS, MARG AND JACK KRUSE, PARENTS AND THE INTERNET.

Sherry Sims (Manager in situ) has a long history with the Alaska Children's Choir. Her children, Michael and Jamie have been raised in the Choir. Sherry volunteers her time at rehearsals in Anchorage to communicate with parents and works with volunteer parents to be sure we are all working as a team. Sherry collects, records and deposits funds for tuition, uniforms, tickets and tour. ******NOTE BENE! All payments and registration materials should be MAILED to Sherry Sims, 10261 Our Road, Anchorage, AK 99507.** She will take the registration and order forms and forward to Marg for organization and tallying. Marg and Sherry will be working closely to keep communication flowing among parents, managers and choristers.

Marg and Jack Kruse also have a long history with the Alaska Children's Choir. In 1984 when Janet Stotts joined the directing team of the Anchorage Children's Choir, Marg and Jack's daughter, Heather, was a nine-year old singer. Marg became active selling tickets for concerts, baking and organizing bake sales and finally in the fall of 1991, Marg took on management of the Alaska Children's Choir. In 1997 Marg and Jack "retired" and moved to Massachusetts.

In 2005, Janet invited Marg and Jack to help with the choir tour for the Midwest Adventure in June of 2005. Marg and Jack seized the opportunity with both hands. The rest, as they say, is history. With Sherry Sims on the ground, volunteer parents taking on more and more responsibilities, and Marg overseeing accounting and tour, we look forward to a new year of excellence in music.

Marg (albeit a novice webmaster) maintains the choir website: www.alaskachildrenschoir.net. Look to the website for updates on schedules, upcoming concert dates and venues, handbooks, registration forms, and answers to numerous questions you may have about past and upcoming tours or other interesting info on the choir. Marg generates the roster (as early in the semester as you are timely with getting your paperwork turned in), tracks individual students' choir accounts, provides families with near monthly accounting and a final accounting for each semester, manages the operations and escrow accounts, is planning the 2008 tour, manages funds for the tour, and travels on the tour as tour leader. And yes, Marg is a volunteer. Jack also helps with tour and digitally captures as much of the tour and performances as possible to preserve and share on a DVD after tour.

Please feel free to email any of us with questions: marg@arctichost.net (NOTE: THIS IS A NEW EMAIL ADDRESS FOR MARG), ssims@jdolaw.com, and/or acc@mtaonline.net.

ACCOMPANIST: JANNA PRESTON

JANNA PRESTON, is a lifelong Alaskan and West High graduate. She earned a BA in Music from Pacific Lutheran University in Tacoma, Washington. She was the recipient of the George Fisher Scholar Athlete Award at PLU. She teaches piano in her home studio in Anchorage. She is also a freelance accompanist for instrumental and vocal students in a variety of venues. She is also the Principal Accompanist for Alaska Dance Theatre and a church musician. She and her husband, Glenn, have two grown children. Her hobbies include dog-walking, swimming, camping and spending time with family and friends.

THE ALASKA CHILDREN'S CHOIR PROGRAM

Girls and boys between the ages of 5 and 18 are auditioned for acceptance into the choir by appointment with the director. At the audition, the director looks for training potential, not the degree of music skill already acquired. *There are five choirs in one:*

MINISINGERS (AGES 5 - 6) - - MN.

Choir members new to our program who are ages 5-6 usually enter the Minisingers, where they study music theory, sight-singing, ear-training, and the basics of good vocal production. This choir performs at the annual Holiday and Spring concerts, and at events that require the full choir membership. Based upon musical ability and experience, Minisingers are promoted to the Mastersingers.

MASTERSINGERS (AGES 7 - 8) - MS

Choir members new to our program who are ages 6-8 usually enter the Mastersingers, where they study music theory, sight-singing, ear-training, and the basics of good vocal production. This choir performs at the annual Holiday and Spring concerts, and at events that require the full choir membership. Based upon musical ability and experience, Mastersingers are promoted to the Chambersingers.

CHAMBERSINGERS (AGES 8 -10) - CS

Choir members who have been in the Mastersingers at least one year, and/or have the permission of the director, may enter the Chambersingers. Continued emphasis is placed on musicianship, vocal technique, and theory. Once students enter the Chambersingers, they begin to work with multiple-part songs, and sing repertoire in foreign languages. This choir performs at the annual Holiday and Spring concerts, and at events that require the full choir membership. Based upon musical ability and experience, Chambersingers may enter Jubilate.

JUBILATE (AGES 10 - 14) - JB

Choir members who have been in the Chambersingers at least one year, and have the permission of the director, may enter Jubilate. Continued emphasis is placed on musicianship, vocal technique, and theory. Jubilate members also learn to sing intermediate-level repertoire in foreign languages. This choir performs at some community concerts, at the annual Holiday and Spring concerts, and at events that require the full choir membership. The Jubilate level is designed as a level where singers who have intermediate musical ability can perform at a more advanced level than the Chambersingers offers. This level performs at nearly the level of the Touring Choir, but without touring each year.

TOURING CHOIR (AGES 10-18) - TC

Students who have been members of Jubilate for one year or more, and have the Choir Director's permission, may proceed into the Touring Choir. Touring Choir members place emphasis on musicianship and vocal technique, as well as theory. A large percentage of the Touring Choir repertoire is sung in foreign languages. Some songs are sung without accompaniment (a cappella). The Touring Choir gives frequent community performances in addition to the annual Spring and Holiday concerts. Awards won include:

- 1989 - 1st place at the 19th International Youth and Music Festival in Vienna, Austria.
- 1992 - "Senior Choir of the Year" at the Bournemouth Music Makers Festival in Bournemouth, England.
- 1994 - 2nd place at the Oskarshamn International Choral Festival in Oskarshamn, Sweden.

The commitment required for Touring Choir membership is heavy in both time and money, but builds a strong, well-rounded young adult. Acceptance into the Touring Choir is also based on the singer's social readiness. A contract of participation is required.

CHOIR POLICY

GENERAL POLICIES

Choristers must be respectful of rehearsal areas. EXCELLENT conduct must be maintained at all times—before, during, and after rehearsals and performances. Singers must always follow the leadership of the director and staff.

CHOIR ACTIVITIES

- ... Annual Holiday and Spring concerts (venue to be determined)
- ... Annual summer concert tour (for the Touring Choir—2008 to Norway and Sweden)
- ... Annual Jubilate and Touring Choir trip in Alaska
- ... Appearances with the Anchorage Opera, Symphony Orchestra, Community Theatre,Alaska Chambersingers, and Anchorage Concert Chorus
- ... Concerts in the Anchorage and Valley areas
- ... Fun parties for all members at each semester's close
- ... Participation in civic functions, such as Chamber Honors the Arts, Mayor's Prayer
- ... Breakfast, Festival of Trees, Symphony Women's League, ACC Arts Fair, receptions for visiting dignitaries ... Radio and television engagements and commercials

AUDITIONS

The Choir holds auditions twice yearly. There is one Opportunity in August to audition for all choir levels, and another in January for all levels but Touring Choir. Previous music training is advantageous, but not required. Singers are tested on rhythm, pitch, basic tone quality, and potential for learning.

ACCEPTANCE

Acceptance into the Choir is always conditional for the first 30 days. We base continued membership on pitch matching ability in a group, behavior, overall musical ability, and adaptability to the choral experience. Sometimes a child will perform well at the audition, but will not perform well within a group. We will advise you of any areas of concern.

EVALUATION

You may contact the director at any time for an evaluation of your child's progress. We are always eager to discuss your child's progress with you.

'PASSING'

'Passing' is a system by which the director is able to have quality control of the singers. Each piece of repertoire is sung by each Choir member for the director. Each selection must be sung from memory and in acceptable pitch. CD's are made, each semester, specifically for assistance in memorization and passing. If a chorister does not pass each piece, he/she must schedule an appointment and re-sing his/her repertoire. He/She must continue this process until he/she does pass. No member will be allowed to perform in any concert until he/she has passed all repertoire in the time frame dictated by the Director.

ROSTER - PHONE LIST - CARPOOLS

A roster, listing all choir members and their addresses and phone numbers, will be available by October and February of each year. We hope this will be helpful to you in setting up carpools. There will be forms available at the beginning of each semester to verify and update your roster information. Please return these forms promptly, so that we can publish the roster in a timely manner.

NEWSLETTERS - CALENDARS

Every week, there is a Choir newsletter, please check your **email**. A great deal of important information is covered in the weekly newsletters. We also publish a monthly calendar chronicling all rehearsals and other events happening each month. Please ensure you read these two important documents... *They are the pulse of the Choir!*

PARENT HELP - COMMITTEES

The *Parent Help Survey* (find it at the end of this book) is where we find helpers for the many tasks necessary for an organization like ours to succeed. Your child's experience with the choir is enhanced by your participation and your commitment to making it a success. We need you! "Thank you" to all of you who have filled out the survey - if you haven't already, please do so! We are always short of helpers at concert time—until our choir grows, we must require that at least one parent from each family chaperone at one of the concerts each semester! There's a job for everyone..., decorating, stage help, etc...

TIME COMMITMENTS & EXPECTATIONS

Parents should understand that choristers have music to memorize and theory homework in various degrees and at various times. The performance schedule during concert time in December and May is very challenging for Choir members and their families. Please keep your calendars close at hand and note new events and changes on your calendar.

By the middle of October, Choir members receive a CD on which we have recorded all the Holiday concert music. We do this again in February for the Spring concerts. Each Choir member should listen to this CD for at least 20 minutes daily. This CD practice is extremely important to our maintenance of excellence. Please encourage your singer to set aside at least 30 minutes each day for practice and completion of theory homework.

PERFORMANCE POLICY

MISSING A FINAL REHEARSAL BEFORE A PERFORMANCE MAKES A MEMBER INELIGIBLE TO PERFORM IN THE CONCERT UNLESS THE DIRECTOR SPECIFICALLY GIVES PERMISSION.

The chorister is responsible for arriving (dressed and ready to sing) in the proper uniform, at the correct location, at or before the call time. Uniforms should be clean, neat, ironed or steamed, and complete. Hair should be kept out of the eyes. Bobby pins and hair ties should match your hair color to make them as invisible as possible. Only clear nail polish is allowed for singers, if they should choose to wear any at all. High standards of personal hygiene and concert dress will be strictly enforced. No earrings are to be worn while in concert uniform.

Performance call and pickup times will be listed in the weekly newsletters and monthly calendars. Remember to **ALWAYS READ YOUR NEWSLETTER THOROUGHLY** and post dates and times of Choir events in a visible location.

TOURING CHOIR POLICY

The Touring Choir level is intended to build a more "well-developed" young performer in many ways. Not only do young people who perform with the Touring Choir grow in professionalism as performers, they have the opportunity on tour to grow as individuals.

Touring Choir members challenge and build their:

- Communication Skills
- Listening Skills Independence
- Discipline Teamwork
- Preparedness Flexibility
- Sense of Humor Poise
- Responsibility
- Self-confidence
- Ambition
- Stamina
- Understanding of the world around them

When choristers achieve the Touring Choir level, they are expected to be prepared, both musically and developmentally, to handle the substantial responsibilities that go along with being a Touring Choir member, including readiness to travel without Mom & Dad. These responsibilities begin with the twice-weekly two-hour rehearsals. There are also many more performances for the Touring Choir than for the other Choir levels. This means an even greater increase in time commitment than just double the rehearsals. (Some Touring Choir performances are paid performances, which assist in raising funds toward the Choir's tour expenses.)

On tour, choristers must do their own hand washing of laundry and ironing, and are responsible for their own personal hygiene. They get to know their own limits and how to best use their time wisely. They develop self-confidence and learn to accept and handle independence and responsibility.

Touring Choir expenses go beyond the basic tuition, uniform and music/concert fees. There is a Renaissance costume and a travel uniform (including Choir logo clothing) which are required, and, of course, the expense of Tour.

Parents wishing to travel parallel and hear concerts on Tour must **make their own travel arrangements**—keeping in mind ***that singers may not deviate from the group before the conclusion of the concert tour. Tour in 2008 will be to Norway and Sweden, June 26 to July 10th. This two week tour includes individual concerts and an international music festival.***

REHEARSAL SCHEDULE & POLICY

NORMAL REHEARSAL SCHEDULE '2007 - 2008'

Tuesday/ Anch.	Wednesday/Valley	Thursday /Anch	Friday/Valley	Saturday *
<i>Minisingers / Mastersingers/ Chambersingers</i> 4:30-6:30pm	<i>Minisingers/ Mastersingers/ Chambersingers</i> 4:30-6:30pm	<i>Jubilate</i> 5:30-7:30pm	<i>Jubilate</i> 4:30-6:30pm	<i>Minis - Masters Chambersingers</i> 12:00 -2:00pm
<i>Touring Choir</i> 6:30 - 8:30pm	<i>Touring Choir</i> 5:30-7:30pm	<i>Touring Choir</i> 6:30 - 8:30pm	<i>Touring Choir</i> 5.30 - 7:30pm	<i>Jubilate</i> 1:00-3:00pm
<i>Central Lutheran</i> 15th & Cordova	<i>Choir Studio</i> 5031 E. Mayflower, #6 Wasilla	<i>Central Luther.</i> 15th & Cordova	<i>Choir Studio</i> 5031 E. Mayflower, #6 Wasilla	<i>Anchorage Lutheran.</i> 15th & N Streets
		<i>Camerata</i> 8:30-9:00 pm	<i>Camerata</i> 7:30-8:00 pm	<i>Touring</i> 1:00-4:00pm

* Saturday rehearsals are normally held once per month.

MISSING REHEARSALS

If for any reason, you are unable to attend a rehearsal, please telephone the Choir Voice mail at the Choir Office 907-357-3170 (Valley) & leave a message before 3:00 pm that day. You can also contact choir manager, Sherry Sims 563-8844 (Anchorage).

Singers are welcome to make-up missed rehearsals by attending an additional rehearsal for their Choir level, (i.e. an *Anchorage Chambersinger* member would travel to Wasilla on Wednesday; a *Valley Jubilate* member would travel to Anchorage on a Thursday, etc.)

GENERAL REHEARSAL POLICY

The Alaska Children's Choir meets once each week (Touring Choir, twice) and one Saturday of each month. *If your child misses only one rehearsal she/he misses two hours of instruction. She/he will miss music marking (which part to sing, phrasing, possible cuts, diction lessons, language study), theory, sectionals, important announcements, and distribution of weekly newsletters. Much work and progress transpires in two hours.*

Because of the Choir commitment to excellence, we request all parents endeavor to have children at all rehearsals. We strive to prepare the children to succeed. Missing rehearsals handicaps them when it comes time for "Passing" prior to each concert season. In cases where there are (for whatever reason) three or more absences in a given semester, the chorister must re-audition immediately to remain eligible for choir membership.

REHEARSAL ARRIVAL & DEPARTURE POLICY

It is very important that Choir members arrive punctually. However, do not arrive more than 15 minutes prior to the scheduled rehearsal time. Always sign the singers in and out on the roster. It is very important that each Choir member is safely off the premises within 15 minutes following the rehearsal. We will never leave a child unattended. Singers must wait inside the building until a parent or guardian arrives.

If a child is not safely off the premises (or in the care of a parent/guardian) within 15 minutes after the rehearsal ends, a fee will be assessed. For late pickup of 15-30 minutes, a fee of \$15 will be charged. After 30 minutes, a fee of \$1 per minute (after the grace period of 15 minutes) will be assessed.

FINANCIAL INFORMATION & FEE SCHEDULE***

FEE SCHEDULE 2007 - 2008

Level		Tuition Rate	Single Pmt	Installments	Music Fee*	Concert Fee**
1 st Child	MN MS CS	\$440.00	\$458.00 (Includes Music Fee)	1. \$180.00 (Inc. Music Fee) 2. \$150.00 3. \$150.00	40.00	75.00
	JB	\$440.00	\$468 (Includes Music Fee)	1. \$190.00 (Inc. Music Fee) 2. \$150.00 3. \$150.00	50.00	75.00
	TC	\$560.00	\$582.00 (Includes Music Fee)	1. \$237.00 (Inc. Music Fee) 2. \$187.00 3. \$186.00	50.00	75.00
Each Add'l Child	MN MS CS	\$396.00	\$414.00 (Includes Music Fee)	1. \$166.00 (Inc. Music Fee) 2. \$135.00 3. \$135.00	40.00	75.00
	JB	\$396.00	\$424.00 (Includes Music Fee)	1. \$176.00 (Inc. Music Fee) 2. \$135.00 3. \$135.00	50.00	75.00
	TC	\$504.00	\$529.00 (Includes Music Fee)	1. \$218.00 (Inc. Music Fee) 2. \$168.00 3. \$168.00	50.00	75.00

* Music Fee is due with first Tuition Payment.

****Concert Fee** is due with Ticket Order (November & April)

DUE DATES & LATE FEES

******NOTE BENE!** All payments and registration materials should be MAILED to Sherry Sims, 10261 Our Road, Anchorage, AK 99507, or hand delivered to Sherry at Anchorage rehearsals. All installment payments must be received by Sherry by the first rehearsal of the first three months of each semester*. To take advantage of the discounted 'single payment' tuition rate, the full amount must be received by Sherry by the 2nd week of the first month of each semester. Sherry will log in checks to track those eligible for the 5% discount.

* Payments not received by these due dates will be assessed a late fee of \$10.00.

'SEMESTER' DEFINITION

Semester I: August 27, 2007 – December 16th, 2007

Semester II: January 7th, 2008 — May 18th, 2008 (except TC rehearsals continue until departure for Tour)

MUSIC FEE

The music fee is charged to cover the expense of purchasing sheet music for each singer, related copying charges, and the production of practice CD's. The music fee is due with the first tuition payment of each semester.

CONCERT FEE

The Concert Fee is designed to allow us to budget the concerts. Each Choir Member commits to buy \$75 worth of concert tickets. For families with more than two children in choir, you are required to purchase \$150 worth of concert tickets. You may then give them away or sell them, at your own choice. Touring choir members may sell additional tickets for credit toward tour (at 75% for each ticket sold beyond the first \$75 worth).

PAYMENT OPTIONS

You may make checks payable to the Alaska Children's Choir (or simply 'ACC') for all Choir-related expenses. PLEASE use separate checks for tuition/music fee; clothing; tickets; and tour. Please **indicate in the memo area of your check your child's name and how you want the money allocated.** Marg will email statements at least twice each semester (mid-semester and end) showing your account status. Please feel free to email with questions about your account at any time marg@arctichost.net. Sorry, we do not accept credit cards.

UNIFORM INFORMATION

MINISINGERS, MASTERSINGERS & CHAMBERSINGERS

Girls' uniform consists of the following pieces:

Full-length formal dress (ordered through Choir) (hemmed to 1" off the floor w/ shoes on)

Please refer to the "Hemming Directions" at the back of this book.

Half slip (white)

Nude tights (no patterns, please)

Black flat 'Mary Jane-style' leather dress shoes with straps (widely available) ***Be sure to have your singer wear her Choir shoes when measurements are taken!*** Please do not purchase suede or patent leather shoes!

Boys wear the following uniform:

Four piece formalwear ordered through choir consisting of

Black tuxedo pants

White shirt

Claret cummerbund and bow tie

Black oxford style tie shoes (not patent leather)

Black socks

JUBILATE and TOURING CHOIR

The Jubilate and Touring Choir **girls'** uniform consists of the following pieces:

Full-length formal dress (ordered through Choir) (hemmed 1" off the floor w/ shoes on)

Please refer to the "Hemming Directions" at the back of this book.

Half slip (white)

Nude pantyhose (no patterns, please)

Plain black leather dress shoes - heel no higher than 1"(widely available) ***Be sure to have your singer wear her Choir shoes when measurements are taken!*** Please do not purchase suede or patent leather shoes!

Necklace and bracelet (purchased through choir)

Jubilate and Touring Choir **boys** wear the following uniform:

Tuxedo (ordered through Choir) consisting of:

Black jacket

Black pants

White shirt

Claret bow tie and cummerbund

Black oxford style tie shoes (no patent leather)

Black socks

CASUAL UNIFORM INFORMATION

ALL CHOIR LEVELS

All choir members are required to purchase a casual performance uniform. This uniform, of pieces from our line of logo clothing, consists of the following:

- Red polo shirt with white Choir logo (Lands End School Uniform Catalogue short-sleeve, interlock polo)
- White sweatshirt with red Choir logo (currently through the choir only)
- Boys: Black Pleated Chinos (Lands End School Uniform Catalogue)
- Girls: Black Chinos (Lands End School Uniform Catalogue for youth; or other NON-jeans, NON-leggings cotton slacks from Lands End with belt loops. NO skin-tight pants-legs.)
- Black leather belt (Lands End School Uniform Catalogue)
- White fold-over socks (plain – NO ankle socks)
- Clean, plain white (absolutely no colors) TIE walking/tennis shoes — canvas or leather

This casual uniform is worn for concert tours to area schools and other less formal performances. A number of the choir logo items are currently available through Allison and Stanzie Smith, including a few used items that are in good condition. We are in the process of moving to all Lands End products, but to date Lands End does not carry a white sweatshirt, so this must be ordered through the choir (Allison and Stanzie Smith). As the current inventory of polos runs out, families will be asked to shop directly at Lands End School, using the preferred school number and product numbers which will be specified. Members are encouraged to wear Choir logo items outside of Choir events.

Also currently available:

- White polo with red Choir logo
- White polo with Choir loon logo
- Blue polo with white Choir logo
- Black sweatshirt with Choir loon logo
- Red nylon windbreaker with white Choir logo
- Red Fleece vest with white Choir logo
- Garment Bags with Choir logo

UNIFORM INSPECTIONS

In order to perform in any concert, each singer's uniform must pass an inspection. This inspection is very important to insure that all uniforms look alike and conform to our uniform guidelines. The inspections are held at rehearsal, eight weeks before the first concert of the semester (Fall = September 22; Spring = January 26th), and again, two weeks before the first concert of a semester (Fall = November 17th; Spring = April 19th). The first inspection of a semester is to allow those who already have a uniform, determine whether it is going to be large enough to use another semester, or whether it should be sold and a new uniform ordered. All new uniforms (for both new members and returning members who have outgrown their uniform) will be ordered within a week of this first uniform inspection. Two weeks before the concert will be a final dress uniform inspection, at which time, if a uniform does not pass inspection, you must make the required changes and schedule an appointment

for re-inspection, or your child will not be eligible to perform. Uniform inspection checklists are at the end of this handbook.

MAKEUP INFORMATION

Because stage lighting 'washes out' the color in a performers face, we require all our choristers to wear makeup for each concert. Makeup is applied to all singers by chaperones before each concert. This is to ensure uniform color and placement on each face. We take great care to apply makeup in a sanitary manner. Choir members who desire their own makeup must purchase the colors we use:

- **Blush (all singers):** Clinique 'Iced Lotus'
- **Girls' Lipstick:** Clinique 'Angel Red' or 'Vintage Wine'
- **Boys' Lipstick:** Clinique 'Honey Gloss'

We recommend each Touring Choir member have his or her own makeup. Please label makeup with your child's name on each container. *Available at Nordstrom 's or Gottschalk's.*

HAIR, NAIL, POLISH, ACCESSORIES, & UNIFORM PREPARATION

Singers with long hair (girls and boys) must keep their hair out of the eyes, and off the shoulders and face. If hair accessories are necessary, they must match the hair color to make them as invisible as possible. Only **clear** nail polish is allowed for singers, if they should choose to wear any at all. High standards of personal hygiene and concert dress will be strictly enforced. No earrings, watches, or non-uniform accessories are to be worn while in concert uniform. Choir uniforms should look neat both up close and from a distance. We ask that you inspect your uniform before each performance. Please mend any torn hems or seams. If your uniform is wrinkled, please iron or steam it. Only with your help can we insure a professional stage presence for our choristers.

UNIFORM WEAR

These concert uniforms provide instant recognition that a singer is a member of the Alaska Children's Choir. We ask that you do not wear the concert uniforms outside of Choir activities. Anyone, member or non-member, is welcome to purchase and wear our logo clothing, such as polo shirts, sweatshirts, and windbreaker. These items are available at the Choir studio.

UNIFORM LAUNDERING

Choir uniforms may be laundered according to the following guidelines:

The girls' formal dresses can be hand-washed or machine-washed in the 'delicate' cycle.

However, dry-cleaning is recommended to extend the service life of the garment.

The boys' shirt and trousers may be machine washed. Jackets and cummerbunds must be dry-cleaned.

PRELIMINARY SCHEDULE & CALENDAR INFORMATION

This page lists the schedule for the 2007-2008 Choir season, as we know it. This is subject to change. Watch your newsletters for changes and additional information. This will be emailed, & put on the website.

A monthly calendar is published each month, which includes the normal rehearsal schedule and any additional commitments for the month. Calendars for the next month are normally distributed during the last week of a month.

PRELIMINARY 2007 - 2008 SCHEDULE

- August 26th: State Fair Performance (1-3 p.m.)
August 27th:: Fall Semester Rehearsals begin.
September 22nd: First Saturday Rehearsal and Parent Meeting – Anchorage Lutheran, 15th & N St.
September 25-30 Touring Choir and Jubilate Rehearsals and Performance “Carmina Burana”
October 13th: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets.
November 10th: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets.
December 1st: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets.

Concert Schedule:

- December 2nd: 3 PM – Anchorage Museum at Rasmuson Center, ALL ACC
December 5th: School Tours – Valley
December 8th: Valley Holiday Concert – St. John’s Lutheran Church (TBA), ALL ACC
December 11th: School Tours – Anchorage
December 14th: 4:30-8:30 p.m. Dress Rehearsal, Anchorage Lutheran, 15th & N St.
December 15th: 7:30 p.m. Holiday Concert, Anchorage Lutheran Church, 15th & N St., All ACC
December 16th: 3 p.m. Holiday Concert, Anchorage Lutheran Church, 15th & N St., All

- January 7th, 2008: Spring Semester begins.
January 26th: Monthly Saturday Rehearsal AND Parent Meeting - Anchorage Lutheran, 15th & N St.
DATE????? 7 p.m. Tour Choir Fundraiser Valentine’s Concert - Anchorage Lutheran, 15th & N St.
February 23rd: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets.
March 22nd: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets. (Note: both Anchorage and MatSu School Districts have spring break March 10-15, 2008)
April 19th: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets.
May 3rd: Monthly Saturday Rehearsal - Anchorage Lutheran, 15th & N Streets.

Concert Schedule:

- May 7th: School Tours Valley
May 10th: Saturday, 7:30 p.m. Location TBA
May 13th: School Tours Anchorage
May 16th: 5-9 p.m. Dress Rehearsal for Spring Concert, Anchorage Lutheran Church
May 17th: Saturday, 7:30 p.m., Anchorage Lutheran Church
May 18th:: Sunday, 3 p.m. Spring Concert Anchorage Lutheran Church

Schedule subject to **changes & additions.** Please read your newsletters and calendars!

Tour Choir Schedule: Reg rehearsals until June 26 departure for Oslo, return from Stockholm July 10th.

ALASKA CHILDREN'S CHOIR CHAPERONE GUIDELINES

Chaperone Responsibilities

Children are assigned to dressing rooms by level and lineup order. Chaperones will have a list of children in their room, and their assigned lineup order. Absent children (not present 15 min. after call time) should be reported to the chaperone coordinator: Chaperones must stay with their assigned children in the room until they are called to line up. Children must stay in their assigned room until called. Where no restrooms are available in the rooms, younger children may need to be escorted to restrooms, and older children sent in groups. Chaperones assist children in lining up, remain with them while waiting, and escort them between dressing rooms and the stage entrance. Chaperones are not to be on stage unless requested. Our program requires various levels to exit and enter stage, to line up again, go back to their rooms, or, under some circumstances, watch the performance from designated areas. Chaperones will be provided with copies of the concert program so they can keep track of the schedule.

All Minisingers, Mastersingers, and Chambersingers must be signed in and out by the parent or guardian who is transporting them. Jubilate and Touring Choir members may sign for themselves.

Chaperones may be asked to assist in applying makeup. Chaperones should review uniforms and assist with straightening ties and belts and checking hose, shoes and hems. Please reference uniform checklists when inspecting uniforms.

Alaska Children's Choir members are NOT allowed to use the vending machines at any time. After each night's performance, dressing rooms are to be cleaned up, and trash bins placed outside the door.

Behavior and Discipline

Children are expected to walk, speak in quiet voices, be courteous, and cooperate with chaperones and other adults assisting with the production. Children who are both excited and tired do occasionally cause discipline problems. Ideally, chaperones should be able to resolve most problems with a gentle reminder. If disruptive behavior persists, take the problem to the chaperone coordinator. Do not go to Janet directly. If necessary, the chaperone coordinator will call in Janet, if available. **No one except Janet may remove a child from the performance.**

Illness

A child who is too ill to perform should be taken to the chaperone coordinator. If at all possible, sick children will be kept in a quiet, supervised area until they can be picked up. Do not give any child medicine unless it was brought by the child, in its original container. This includes Tylenol, aspirin, cough drops, and other nonprescription medicine.

A Few Words of Advice

Wear comfortable shoes and clothes.

Carry a small supply of useful things: safety pins, Band-Aids, scissors, needle and thread (red, white and black), etc. The chaperone coordinator will have these supplies, but you may be running out of time. Take a few simple activities along - card games or the like. Children will be asked to bring their own books and games, but something extra is often handy. Chaperones who are assigned to rooms with younger children should expect to take an active role in keeping the children occupied. You will need to make baby-sitting arrangements for your own children who are not in choir. They cannot be brought along

while you are chaperoning, nor may they come backstage at intermission.

Remember, these children have worked very hard to get ready for the performance, and they want very much to perform. Help them do it, but remember - it is THEIR performance!

ACC PARENT VOLUNTEER SURVEY 2007-2008

The Choir's success depends on your help!

Please indicate areas in which you are willing to assist:

- Chaperone Coordinator(s): *Valley: Laura and David Lundin (?)*
Anchorage: (We need a volunteer couple to handle the Anchorage concerts please!)
- Chaperone (***Please note: until our choir grows more, we must require that one parent from every family sign up to chaperone at one concert per semester minimum!***)
- Handle ticket sales (*Judith and Jim Muller will coordinate ticket sales this year*)
- Contact media for publicity
- Bake for Bake Sales (*Shannon Uschmann and Heather Lee will coordinate bake sales*)
- Work at Bake Sales (*Ditto*)
- Work as a Stagehand
- Uniforms--ordering and/or inspections (*Allison and Stanzie Smith will be coordinating all dress, casual and renaissance uniform matters*)
- Organize Fundraisers (***Fundraisers' content and timing are to be cleared by the management team to prevent having more than one going on at a time.***)
- Stage Decoration
- Arrange School Tours
- Drive for School Tours (*Volunteer or you'll be drafted!*)
- Artwork (original designs for use in programs/posters)
- Lobby sales at concerts
- Marketing of CD's

Parents' name(s)? _____

Child(ren)'s last name(s), if different from yours? _____

Day Phone: _____ Eve Phone: _____

Cell Phone #(s): _____ Email Address: _____

*Thank you for completing the
Parent Help Survey! Many Hands really do make light work!*

THE ALASKA CHILDREN'S CHOIR

MEMBERSHIP AGREEMENT 2007/2008

As a member of the Alaska Children's Choir, I agree to:

- be prompt to all rehearsals and performances
- be adequately prepared for rehearsals by learning the assigned music and by bringing my music binder and pencil
- notify the Choir office in advance if it is necessary to miss a rehearsal or be late for any reason
- conduct myself during rehearsals, performances and other activities in a manner such that I add to, and not detract from, the successful completion of the task and the enjoyment of the occasion by others
- obey any and all specific behavior rules established, temporarily or permanently, by the Director and/or staff
- Wear proper Choir uniform to all concerts and performances

Touring Choir members:

I understand that by joining Touring Choir, I have a contract to fulfill all obligations for the 2007/2008 Choir year, including any and all scheduled performances and the concert tour at the end of the year.

As the parent/guardian of an **Alaska Children's Choir** member, I agree to:

- make sure that my singer arrives promptly for rehearsals and performances and is adequately prepared for such
- pick up, or arrange for transportation of singer promptly at the end of rehearsal or performance. I understand that the Alaska Children's choir cannot be responsible for singers more than 15 minutes past the end of rehearsal.
- notify the Choir office in advance if it is necessary for my child to miss a rehearsal, or be late for any reason
- notify the Director, in writing, as far in advance as possible, if my singer cannot attend a concert
- volunteer my time as appropriate to help with the overall function of the Choir and enhance my singer's experience in the group. Each family is expected to chaperone at least once per semester for dress rehearsals, concerts or school concert tours -check with my singer regarding newsletters and other correspondence from the Choir and make myself aware of the information in the Choir handbook -make sure my singer's uniform fits properly, is clean, pressed and complete for all performances

I also understand that the Choir assumes these responsibilities:

- to provide for the musical training of my singer, in accordance with the goals and purposes of the Choir
- to notify me in advance of any changes in the rehearsal or performance schedule
- to be available to respond to my questions regarding the progress of my singer

Signature of Parent/Guardian

Signature of Choir member

Date

ALASKA CHILDREN'S CHOIR GENERAL CONSENT FORM 2007/2008

Date: _____

To: Alaska Children's Choir
Janet Stotts, Director
All Staff of the Alaska Children's Choir

Choir member's Full Name: _____

Birth date: _____ Choir Level: _____

I have familiarized myself with the general activities, functions and policies of the Alaska Children's choir. Recognizing the educational and music values of the Choir's activities, I will assist my child in planning his/her schedule intelligently and in maintaining a satisfactory scholastic record at school. I will confer with his/her school administrators whenever he/she may need to be excused from school because of a Choir engagement. I will assure that notification is given to the Director whenever my child needs to be absent from or late to rehearsals and/or performances because of illness or other circumstances.

I understand that Choir uniforms may not be worn outside of Choir engagements without specific approval from the Director. It is my understanding that the Alaska Children's Choir takes reasonable steps to provide adequate supervision and care of my child at rehearsals, performances and other events. However, I assume full responsibility for my child's welfare. I release the Alaska Children's Choir, its Director, staff, agents and subcontractors from any liability that may be incurred in connection with my child's activities with the Choir.

I agree to pay the semester tuition as outlined in the Choir handbook. I will pay tuition:

_____ in full

_____ in three payments

Parent/Guardian Signature _____

Address _____

Phone _____

Email address: _____

**ALASKA CHILDREN'S CHOIR
GENERAL MEDICAL CONSENT 2007/2008**

Singer's Name _____ Birth date _____

Family Physician _____

Medical Problems _____

Medications: _____

Allergies _____

I/We, the undersigned parents or guardians of _____, a minor, do hereby authorize the staff of the Alaska Children's Choir, in whose care the minor has been entrusted while participating in activities of the Choir in and about the State of Alaska or while on tour to other regions outside the State of Alaska, to consent to any and all medical treatment or procedures necessary in case of injury or illness while with the Choir. Such treatment may include, but is not limited to, anesthesia, x-ray, and medical or dental procedures as shall be in the best judgment of the attending physician or dentist.

Parents' or Legal Guardians' names:

Mother: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Father: _____

Home Phone _____ Work Phone _____ Cell Phone _____

Medical Insurance Company Name: _____

Insured _____ Group # _____ Policy # _____

Emergency Contact : _____ Phone: _____

Emergency Contact: _____ Phone: _____

Please have both parents sign, if possible: Father (or legal Guardian) _____

Mother (or legal Guardian) _____

Date: _____

ALASKA CHILDREN'S CHOIR ROSTER INFORMATION 2007/2008

Singer's Full Name: _____

Singer's Birth Date: _____ Grade in School: _____

Singer's Choir Level: _____

Singer's Rehearsal Group: _____ (Anchorage or Valley)

Home Phone Number: _____

Mailing Address: _____

Email Address: _____

Mother's Name: _____

Mother's Work Phone: _____ Cell Phone: _____

Father's Name: _____

Father's Work Phone: _____ Cell Phone: _____

Does your child have the formal dress uniform? _____

What size? _____ (be sure to make clear whether it is a youth size or an adult size)

Are you interested in selling this used uniform (assuming it is in good shape)?

Alaska Children's Choir Girls' Dress Uniform Order Form

To order your child's concert uniform follow these steps!

1. Measure your daughter and note the measurement in the appropriate box below:

Bust	Waist	Hips

Measurement Guidelines:

- Measure around the fullest part of bust over bra.
- Measure around the smallest part of natural waist.
- Measure around fullest part of hips.

2. Compare your daughter's measurements to the charts below. Find the required size and fill in the boxes below the grid.

Girls : JB / TC (Women)

Order size	0	2	4	6	8	10	12	14	16	18	20	22	24
Bust	30	32	34	35	36	38	39	40	41	43	45	47	49
Waist	22	24	26	27	28	30	32	34	35	37	39	41	43
Hips	32	34	36	37	38	40	42	43	44	46	48	50	52
Length	40.5	41	41	41.5	41.5	42	42	43	43	43.5	43.5	44	44

GIRLS : MN / MS / CS (Youth)

Order size	7	8	10	12	14	8.5	10.5	12.5	14.5	16.5
Bust	26	27	28.5	30	31	30	31.5	33	34.5	36
Waist	22	23	24.5	26	27.5	28	29	30	31	32
Hips	27	28	30	32	34	33	34.5	36	37.5	39
Length	36	36.5	37	38	38.5	38	38.5	39	40	40.5

Name: _____

Choir Level: _____ Anchorage or Valley?

Dress Price (All levels) \$74 Size Needed: _____ (Be clear if it is youth or women's)

Necklace (JB / TC ONLY) \$20

Please be sure to indicate if your daughter needs a YOUTH size !!!

Tall sizes also available if you need more length - add \$3.00 and be sure to indicate "Tall".

Hemming Guidelines

Dresses are to be hemmed to hang 1" from the floor. In order to accomplish this successfully, please review these notes.

1. The dress as hemmed by the factory cannot be assumed to be straight. Please measure and mark the hem around the entire length of the hem before cutting.
2. Have your singer wear her approved concert shoes when the dress is measured for the hem.
3. Take care not to pull the dress down when placing pins.
4. After the hem has been marked, measure again allowing the dress to fall freely. It may be helpful to have the child stand on a table or stool while marking the hem. This will allow the dress to hang freely and be marked more accurately.
5. After the hem has been marked, cut the excess fabric leaving 2-3" for the hem.
6. Iron the hem and have your singer put the dress back on. At this point the hem can be corrected as needed. Again, measure around the entire hem line.
7. The hem should be secured by a blind stitch. A machine hem through all layers is not acceptable.

Alaska Children's Choir Boys' Dress Uniform Order Form

Complete Uniforms:

- 4-Piece Ensemble (complete uniform for MN/MS/CS) \$52.00
- 5-Piece Tuxedo Ensemble (Complete JB/TC) \$115.00

Purchase items separately:

- Bowtie: \$ 3.00
- Cummerbund: \$ 7.00
- Tuxedo Shirt \$15.00
- Tuxedo Pant, Adjustable Pleated \$27.00
- Notch Lapel Tuxedo Coat (JB/TC only) \$63.00

Indicate Sizes:

Bowtie: Regular Youth

Cummerbund: Regular (27"-44") Youth (18"-28")

Shirt Size: _____ Sleeve Length: _____

Pant Size (waist): _____

Jacket (JB/TC, only) Size: _____

Boy's Shirt: All Levels

Boy's Sizes:

Men's Sizes:

	BXS	BS	BM	BL	XS	S	M
Age	3-4	6-8	10-12	14-16			
Neck	10-10.5	11-11.5	12-12.5	13-13.5	13-13.5	14-14.5	15-15.5
Chest	21-23	24-27	28-30	31-34			
Sleeve	19.5	23.5	27.5	31.5	30-33	30-37	30-39

Shirt size is determined by neck and sleeve measurement. Sleeve Length: With arm at side, place tape at center of back of neck. Measure over TOP of shoulder down to the bend of the wrist.

Boy's Jacket: Jubilate and Touring Choir

Order size	8	10	12	14	16	18	Men's Sizes	XS	X	M
Chest Size	29	30	31	32	33	34		34	37	41

Chest: For Jacket, measure loosely around the body and arms at the chest, and deduct 7" for the correct size.

Logo Clothing Order Form

Please note: All members will be required to purchase one each of the red polo and the white sweatshirt. These are part of the performance uniform.

SWEATSHIRTS

White w/ red logo

Youth sizes (\$20)	Adult sizes (\$25)
_____ Extra small	_____ Small
_____ Small	_____ Medium
_____ Medium	_____ Large
_____ Large	_____ Extra Large
	_____ Extra Extra
	_____ Large (\$28)

GARMENT BAGS

_____ GIRLS (\$35) _____ BOYS (\$30)

MEMBER INFORMATION:

NAME: _____
PHONE NO.: _____

CHOIR LEVEL: _____
ORDER TOTAL: _____

MINISINGERS, MASTERSINGERS & CHAMBERSINGERS

CONCERT UNIFORM CHECKLIST

Choir Member's Name: _____

Girls Uniform-

Uniform Piece	Check?	Comments
Dress: Black/red Gavotta Formal gown <i>Hem: full-length (1" from floor with shoes on)</i>		
Undergarments. Half slip - white		
Shoes: Mary Jane-style, black flats with straps. No suede/patent leather		
Hose: Nude pantyhose / tights		

Boy's Uniform-

Uniform Piece	Check?	Comments
Pants: Black dress slacks (ordered through choir) <i>Hem: 1" off the floor measuring at the heel of the shoe</i>		
Shirt: White dress shirt (ordered through choir) Cuff should cover wrist		
Claret cummerbund (ordered through choir)		
Claret bow tie (ordered through choir)		
Shoes: Black leather dress shoes Lace-up, Oxford-style		
Other: Black socks Black belt		

JUBILATE & TOURING CHOIR CONCERT UNIFORM CHECKLIST

Choir Member's Name: _____

Girls' Uniform-

Uniform Piece	Check?	Comments
Dress: Black/Claret Gavotta (ordered through choir) Formal gown <i>Hem:</i> full-length (1" from floor with shoes on)		
Undergarments. Half slip - white.		
Shoes: Black leather dress shoes – plain, low pumps preferred (NOT MORE THAN 1")		
Hose: Nude pantyhose or knee-highs (no patterns)		
Floral trellis necklace and bracelet (ordered through choir) – bracelet worn on right wrist		

Boy's Uniform

Uniform Piece	Check?	Comments
Tuxedo Pants: (Ordered through choir) <i>Hem:</i> 1" off the floor measuring at the heel of the shoe		
Shirt: White dress shirt (ordered through choir) Cuff should cover wrist		
Tuxedo Jacket: Black (Southeastern Apparel) Sleeves to wrist, body of jacket should cover		
Claret cummerbund and bow tie (ordered through choir)		
Shoes: Black leather dress shoes Lace-up, Oxford-style		
Other: Black socks		

ACC CHORISTER'S TOUR CONTRACT 2008

1. I understand that the quoted price of the tour is currently \$4900 (though I recognize it could be as low as \$4550 if we have enough travelers, or as much as \$5000 if we have insufficient numbers of travelers or if the price of airfare increases). This includes:
 - air transportation to Oslo, Norway and from Stockholm, Sweden, land transportation by deluxe motor coach;
 - hotel, home stay and/or dormitory accommodations;
 - breakfast and dinner daily;
 - service of bus driver;
 - full time ACFEA courier, fluent in Norwegian and Swedish;
 - participation in any tour events (including the Dalhalla Festival in Dalarna, Sweden);
 - gratuities for driver and guide;
 - Three to four adult chaperones; and
 - a tour memory book.
2. The dates of the tour are June 26 to July 7, 2008.
3. My family and I will pay for the price of tour as follows:
 - a. A **non-refundable deposit of \$500 immediately upon acceptance** to touring choir;
 - b. September 15, 2007 -- \$1000,
 - c. November 15, 2007 -- \$1000,
 - d. January 15, 2008 -- \$500,
 - e. February 15, 2008 -- \$1000
 - f. March 15, 2008 -- \$500,
 - g. April 15, 2008 - all balance due.
4. I understand I need to provide my own money for about 15 meals and any spending money.
5. I understand and agree that my parents may travel in parallel with our group, but not as part of our tour group.
6. I will conduct myself with dignity, diligence, skill, purpose and teamwork at ALL times, but most especially when on tour.
7. When in public, I will conduct myself with courtesy and dignity.
8. I will always show courtesy and attention to waiters, waitresses, hotel clerks, tour guides, couriers, hosts, and motor coach drivers.
9. I will show respect and courtesy to all chaperones and staff on the tour.
10. I will communicate clearly and honestly with my appointed chaperone at all times.
11. When in performance and competition, I will concentrate on the immediate task, watch the director at all times, keep my composure, and **not talk on stage**.
12. I will safeguard my health and well being at all times.
13. I will get proper sleep and rest.
14. I will make appropriate food choices and will make sure I consume adequate food and water for my energy output.
15. I will communicate any special medical needs or concerns to the director and/or staff.
16. I will provide my chaperone with my medications for him/her to disburse to me as prescribed while on tour.
17. I will provide information necessary for any emergency medical treatment that may be needed such as insurance information, allergies to medicines, and so on.
18. My parents and I have completed the general medical release required of all choristers and submit it herewith.

19. I understand that while on tour, I may not use the telephone in my room except to call my chaperone.
20. I will make collect and/or credit card calls from a hotel pay phone or from a chaperone's room phone, but only with my chaperone's knowledge and permission.
21. I may visit with friends in other rooms during free time, but only if my chaperone knows where I am and has approved it.
22. I will not roughhouse in the hotel room, throw anything out any window, or burn anything, matches or otherwise.
23. I understand that "lights out" means that lights are to be out at that time and no later. Any choir member who leaves his/her room, the group, or the hotel after lights out (or at anytime without permission), or breaks the law in any manner, will be sent home immediately at his/her family's expense.
24. I will keep my room tidy and picked up.
25. I will be courteous and helpful to my hosts.
26. I will launder, iron and pack my own clothing while on tour.
27. I will be responsible for my personal hygiene - teeth, hair and body.
28. I will abide by any and all policies and directions of the director and staff while on tour.
29. I will remember, at all times, that I am a representative of the Alaska Children's Choir, my family, my community, my state, and my country.
30. I understand and agree that my participation in the Touring Choir is contingent upon my adherence to the above listed points. I understand that my membership in the Touring Choir may be revoked at any time during the 2007-8 season as a result of failure to adhere to any of the aforementioned items.
31. Further, I understand and agree that in case of sickness, disability, insubordination, infraction of rules or policies, or any other cause, which in the sole judgment of the director and staff requires such action, I may be removed from the tour at any time and place and returned to Anchorage at my expense. Further, I agree to reimburse the Alaska Children's Choir and/or any individual who may advance funds for my return to Alaska under the terms of this paragraph. I further agree that if it becomes necessary for anyone else to abandon the tour to accompany me home, my family shall pay to such person his/her additional expenses and extra costs for transportation.

Member: _____

Dated: _____

Parent's Agreement and Waiver of Liability

I, the parent or legal guardian of _____, agree to the cost and payment schedule of the proposed 2008 concert tour to Norway and Sweden. I also commit to support the decisions made in enforcing the rules my child has agreed to in the Chorister's Tour Contract 2008. Further, I agree to absolve, release, and hold blameless the Alaska Children's Choir and/or its director and staff participating in the 2008 concert tour to Norway and Sweden, from any financial liability or claim for damage of any nature arising out of any event associated with said trip. I realize that such a trip has certain risks involved, and that every attempt will be made to safeguard my child.

Parent/Guardian: _____

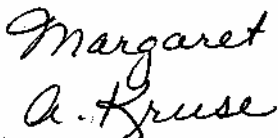
Dated: _____

Statement of Commitment

The Alaska Children's Choir seeks to affirm each child in his or her own individuality and joy in life and song. Traveling offers an opportunity to bond with one another and to celebrate music in a festive and friendly spirit that balances discipline and freedom. The interaction with people and choirs of other states, nations, and cultures enriches all of our understanding of the diversity of peoples and the timeless unity of mankind through music.

All Alaska Children's Choir staff and chaperones will treat choir members with respect and as young professional performers who have agreed to abide by the rules of the tour and are attempting to achieve the best performance from themselves and from the entire choir. Chaperones will work with choristers to provide them with support and guidance to achieve these goals.

Alaska Children's Choir staff and chaperones will do everything possible to ensure the safety of the choristers and will enforce the touring choir rules fairly and consistently. Alaska Children's Choir will keep parents informed of changes in the itinerary and the impact on the goals, outcomes and costs of the tour.

Choir Tour Manager: 

Dated: August 26, 2007

ACC CONCERT TOUR TO NORWAY AND SWEDEN ITINERARY

June 26, 2008 – July 7, 2008

Thur Jun 26 <i>In Flight</i>		Check in at Anchorage Int'l Airport <i>Depart on flight to Oslo, Norway</i>
Fri Jun 27 OSLO		Arrive at Oslo airport Clear Immigration and Customs and meet your courier Transfer by coach to hotel and check in <i>The Norwegian capital lies in a magnificent setting, surrounded by wooded hills, at the head of the long Oslofjord. The port is one of the largest in Norway.</i> http://www.virtualoslo.com/virtualsightseeing_2/ Evening Dinner in a restaurant
Sat Jun 28	Morning	Breakfast in the hotel Guided sightseeing tour, during which you will see Akershus Fortress, the Royal Palace, Frogner Park, Holmenkollen Ski Jump and the fjords around Oslo. Lunch independent
	Afternoon	Rehearsal
	Evening Dinner	in a restaurant CONCERT (in the Gamle Aker Kirke?) http://www.orgnett.no/kor/qak/Gamle%20Aker%20kirke.htm (in Norwegian, but with pictures)
Sun Jun 29 KARLSTAD Hotel	Morning	Breakfast in the hotel Depart by coach for Karlstad (c. 4 hrs) Lunch independent en route
	Afternoon	Arrive in Karlstad and check in to the hotel <i>Karlstad is situated on the north bank of Lake Vänern</i> http://www.answers.com/topic/v-nern and is the major town of Värmland, a region of idyllic rural landscapes. http://www.answers.com/topic/v-rmland <i>Though a long-established trading centre, frequent fires have left little pre-dating Karlstad's 19th-century rebuilding. The mostly 18th-century cathedral is an exception, as is the building containing the Emigrant Centre. The latter documents the family histories of émigré Swedes and provides an invaluable resource for Americans of Swedish descent to trace their forebears.</i> http://www.answers.com/topic/karlstad Evening Dinner in a restaurant
Mon Jun 30 KARLSTAD	Morning	Breakfast in the hotel Visit Mariebergsskogen, Karlstad's city park, where you can Visit the open air museum, the Värmland Nature Centre, the Lillskogen petting zoo, or relax on the south-facing sandy beaches and swim in Lake Vänern. Lunch independent.
	Afternoon	Rehearsal

Evening Dinner in a restaurant

CONCERT (in the Domkyrkan?)

http://commons.wikimedia.org/wiki/Image:Domkyrkan_Karlstad.JPG

Tue Jul 1 ÖREBRO	Morning	Breakfast in the hotel Depart by coach for Örebro (c. 2.5 hrs) <i>The ancient garrison town of Örebro is situated on Lake Hjälmarén. It has a 13th-century castle on an island in the Svarta River, a perfectly-preserved medieval wooden village in the old town of Wadköping, and the Konserthus is the home of the Swedish Chamber Orchestra.</i> http://www.orebro.se/visintra_1373.htm Lunch independent on arrival in Örebro.
	Afternoon	Guided sightseeing tour, during which you will see the 13 th -Century castle, the medieval wooden village of Wadköping, the Svampen outlook tower, City Hall and much more! Check in to the hotel
	Evening Dinner	in a restaurant
Wed Jul 2 ÖREBRO	Morning	Breakfast in the hotel At leisure http://www2.orebro.se/turism/index_gb/index.html Lunch independent
	Afternoon	Rehearsal
	Evening Dinner	in a restaurant CONCERT (in the St. Nicolai Kyrka?)
Thur Jul 3 DALARNA Homestays	Morning	Breakfast in the hotel Depart by coach for Dalarna (c. 4 hrs) Lunch independent en route
	Afternoon	Arrive in Dalarna and meet host families http://members.tripod.com/Lake_Lillian/dalhist2.html PARTICIPATE IN THE 16 th ANNUAL DALHALLA FESTIVAL (subject to acceptance) http://www.dalhalla.se/06/english/om_history.shtml
	Evening Dinner	with hosts
Fri Jul 4 DALARNA	Morning	Breakfast with hosts Concerts in and around Dalarna as part of the summer festival Lunch independent
	Evening Dinner	with hosts
Sat Jul 5 STOCKHOLM Hotel	Morning	Breakfasts with hosts Depart by coach for Uppsala (c. 4 hours) Lunch independent on arrival in Uppsala
	Afternoon	Rehearsal CONCERT (in the Domkyrkan?) Continue by coach to Stockholm (c. 1 hr) Arrive in Stockholm and check into hotel <i>Spread over 13 islands and several peninsulas, Stockholm is Sweden's capital, and its largest city. Called the "City on the Water", Stockholm is also a</i>

university town; the most celebrated of its scientific institutions is the Nobel Foundation.

<http://en.wikipedia.org/wiki/Stockholm>

Evening Dinner in a restaurant

Sun Jul 6 STOCKHOLM	morning	Breakfast in the hotel Guided sightseeing tour, during which you will see the Royal Palace, Old Town and the City Hall, where the Nobel Prize festivities take place Lunch independent
	Afternoon	River boat cruise, during which you will see Stockholm from The water - a unique experience - and pass under 15 bridges, through 2 locks and skirt the edges of both the Baltic Sea and Lake Mälaren (included)
		Evening Farewell dinner in a restaurant
Mon Jul 7 HOME	Morning	Breakfast in the hotel Transfer by coach to the airport and check in Depart on flight(s) to Anchorage/Mahopac Arrive in Anchorage

NB: Driving times are estimates based on normal road conditions, and do not include allowances for meal or rest stops